

## HEALTH AND SAFETY

Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. [Click Here](#) for our Health and Safety Resources.

## BOOTH EQUIPMENT

Each 10' x 10' booth will be set up with 8' high black back drape, 3' high back side dividers. Booths 300 sqft or less will have a 7" x 44" identification sign, booths larger than 300 sqft will receive one upon request.

## EXHIBIT HALL CARPET

The exhibit area is **not** carpeted. The aisles will be carpeted in tuxedo. Exhibitors will be permitted to install carpet.

## DISCOUNT PRICE DEADLINE DATE

**Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by September 26, 2022.**

## EXHIBITOR FREQUENTLY ASKED QUESTIONS

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit [FreemanOnline FAQ page](#).

## SHOW SCHEDULE

### EXHIBITOR MOVE-IN

Monday	October 24, 2022	8:00 AM - 5:00 PM
Tuesday	October 25, 2022	8:00 AM - 5:00 PM

### EXHIBIT HOURS

Wednesday	October 26, 2022	9:00 AM - 6:00 PM
Thursday	October 27, 2022	9:00 AM - 5:30 PM
Friday	October 28, 2022	8:00 AM - 12:00 PM

### EXHIBITOR MOVE-OUT

Friday	October 28, 2022	12:00 PM - 8:00 PM
Saturday	October 29, 2022	8:00 AM - 11:00 AM

## EXHIBITOR SERVICE HOURS

Our Exhibitor Services team will be available from 8am - 5pm from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

## DISMANTLE AND MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit facility by Saturday, October 29, 2022 at 11:00 AM.

To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Saturday, October 29, 2022 at 8:00 AM. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

## POST SHOW PAPERWORK AND LABELS

Our Exhibitor Support Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

## EXCESSIVE TRASH AND BOOTH ABANDONMENT

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee.

## SERVICE CONTRACTOR CONTACTS / INFORMATION:

### FREEMAN

[Contact Us](#)

### FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 Toll Free US & Canada or +1 (817) 607-5183 Local & International Shipping Services or fax +1 (469) 621-5810 or email [exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)

### FREEMAN ONLINE®

**Take advantage of discount pricing by ordering online at [FreemanOnline](#) by September 26, 2022.** Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - **before, during** and **after** your show.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the "**Create an Account**" link. To access Freeman Online without using the email link, visit [FreemanOnline](#).

If you need assistance with Freeman Online please call Exhibitor Support at (888) 508-5054.

## SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth # \_\_\_\_\_

**NASGW 2022 Annual Meeting & Expo**

C/O TForce Freight / Freeman

3800 Kansas Ave

Kansas City, KS 66106

Freeman will accept crated, boxed or skidded materials beginning Monday, September 26, 2022, at the above address. Material arriving after October 17, 2022 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Show Site Shipping Address:

Exhibiting Company Name / Booth # \_\_\_\_\_

**NASGW 2022 Annual Meeting & Expo**

C/O Freeman

Kansas City Convention Center

301 W 13th St

Kansas City, MO 64105-1629

Freeman will receive shipments at the exhibit facility beginning Monday, October 24, 2022. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

**Please note: All materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.**

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

## **PURCHASE TERMS**

Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Purchase Terms, [click here](#).

## **LABOR INFORMATION**

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Freeman Service Center. Refer to the order form under Display Labor for Straight time and Overtime hours.

## **ASSISTANCE**

We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

**WE APPRECIATE YOUR BUSINESS!**

## **FREEMAN GENERAL INFORMATION**

### **TRANSLATION SERVICES**

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Exhibitor Support at (888) 508-5054 US & Canada or +1(817) 607-5000 Local & International.

### **HELPFUL HINTS**

#### **SAVE MONEY**

Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by September 26, 2022.

#### **AVOID DELAY**

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

#### **SAFETY TIPS**

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation.

Call Exhibitor Support at (888) 508-5054 with any questions or needs you may have.



## Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.



### 1 *booth structure*

#### Option 1 Multiple Use

Use **Forest Sustainable Certified (FSC)** wood to build your booth and crates.

Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman's eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.

#### Option 2 One-time Use

Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

### 2 *carpet*

#### Option 1 Rent

Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

#### Option 2 Color

Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.



### 3 *shipping*



**Online + before deadline = better bottom line.** Take advantage of early-bird pricing and consolidate shipping when ordering supplies.



**Choose reusable shipping padding.** Avoid packing peanuts and foam plastic materials that never decompose.



**Ship early.** Use the 30-day policy to ship materials to the Freeman advance warehouse.

### 4 *graphics*

#### Option 1 Multiple Use

Print on a durable substrate **without dates, event names, or locations.**

#### Option 2 One-time Use

Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

### 5 *printing*



Reduce printing and **go digital** with your booth literature.



**Print locally.** Supporting local businesses while reducing shipping? It's a win-win.



Print on at least **50 percent post-consumer recycled paper.**

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## ON SITE

### save energy



**Use Energy**  
Star-rated equipment  
for audio-visual  
equipment and  
monitors.



**Power down.** Turn off  
equipment at the end  
of each day.



**Light up your booth**  
with CFLs, LEDs, or  
other energy-  
efficient lighting.

8

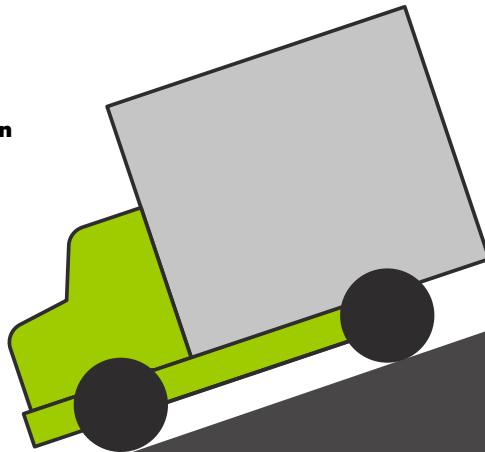
### shipping out

#### **Pack in, pack out.**

Leave no traces on show site.

#### **Join a caravan.**

If you're shipping directly to another  
show, ask **Freeman Transportation**  
**about joining a caravan** to your  
next show.



FREEMAN

FREEMAN.COM

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## MOVE OUT

### train your team

Educate your installation  
and dismantling teams  
about **recycling and  
donation processes.**



### leftover materials

#### **Remember to label.**

Clearly **label recyclable leftover  
material** for disposal.

#### **Donate the rest.**

Ask the Freeman Exhibitors Services  
desk about local donation programs.

#### **TYPICALLY\* DONATE-ABLE**

**Furniture:** Purchased items  
Home furnishing: Décor  
staging materials

**Unused raw materials:** Plywood,  
subflooring, non-laminate wood

**Flooring:** 100 square feet of  
flooring. Excludes carpet.

**Left over giveaways:** Pens, pads  
of paper, sunglasses, USBs, etc., left  
over in your promotional giveaway

#### **TYPICALLY\* RECYCLABLE**

**Cardboard:** Used for signs or  
shipping boxes

**Glass:** Green, brown, clear

**Plastics:** Shrink-wrap or plastic  
banding used to secure shipments;  
water/soda bottles; plexiglass  
(acrylics) clear, smoked, or tinted;  
Visqueen used to protect flooring

**Metal:** Aluminum cans/  
steel banding

**Paper:** Fliers, brochures, programs,  
tickets, office paper, newspaper,  
magazines, paperboard

**Wood:** Non-laminate wood

## PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on [FreemanOnline](#) or follow the steps below to provide your payment information electronically and submit your order forms.

***Freeman will no longer accept cash payments for any Freeman services.***

### 1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information

<https://www.freemanpay.com/512682>

### 2. Submit your order

Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.

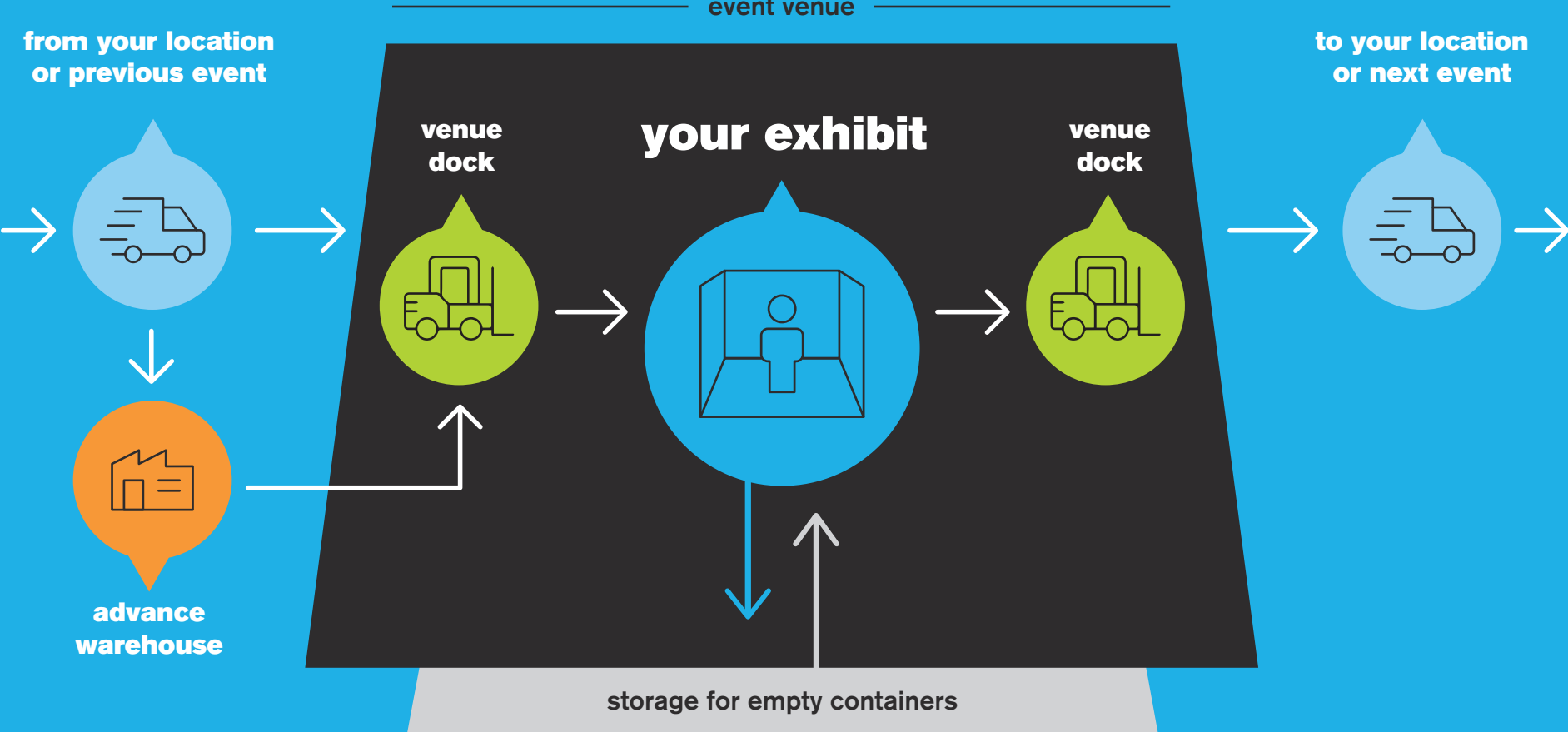
*before event*

*during the event*

*after event*

from your location  
or previous event

to your location  
or next event



*advance warehouse*

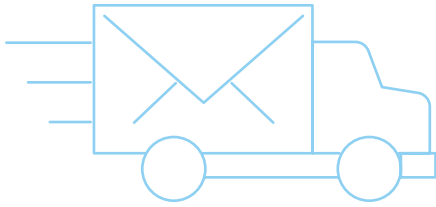
where exhibit materials are  
stored before an event

*shipping*

transport to the venue's shipping  
dock then from the shipping dock to  
the next event or customer location

*material handling*

move items from the dock, to the  
exhibit, back to the dock after the show



# TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

## The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

## Benefits:

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

\*Services apply to destinations anywhere in the Continental U.S.



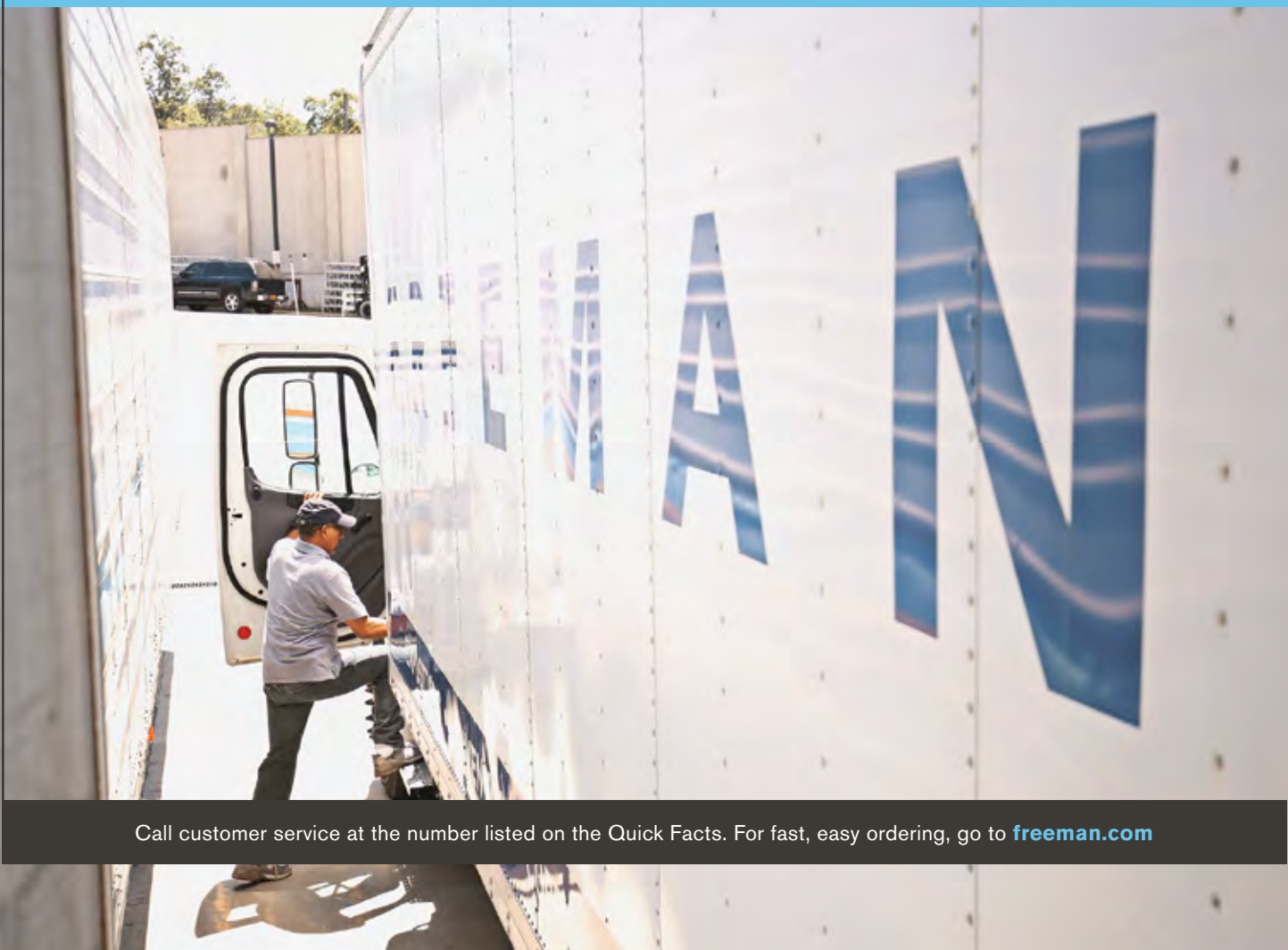
To take advantage, call **1-800-995-3579** or email **[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)** for a quote.

# RESULTS, DELIVERED

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With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)



## EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

### Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

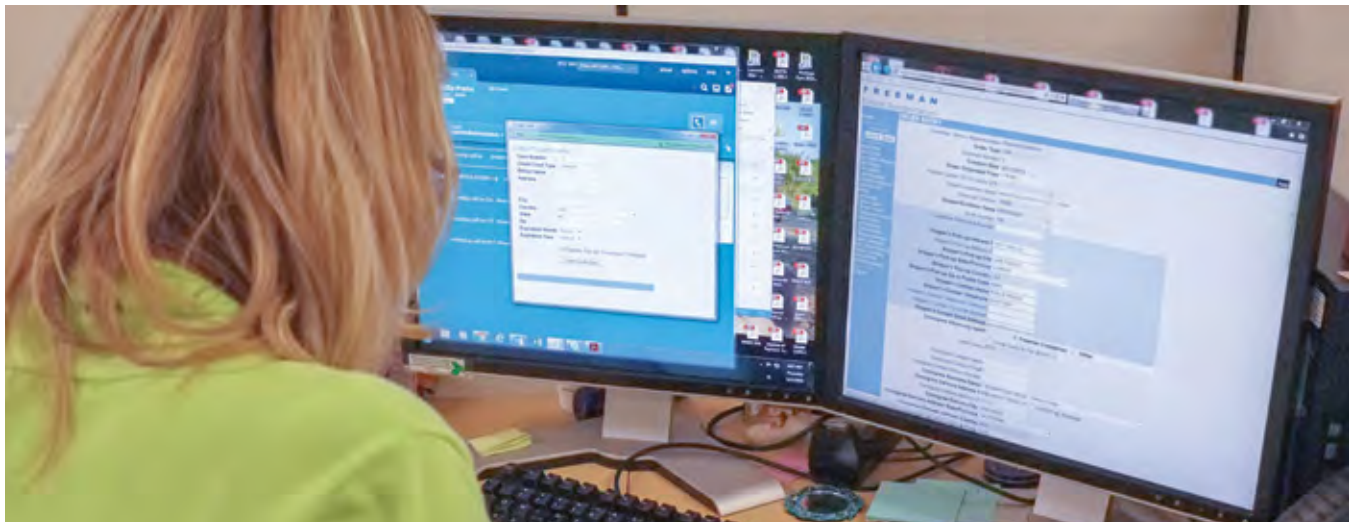
### Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

**DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM**





NAME OF SHOW: **NASGW 2022 Annual Meeting & Expo / October 26-28, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## EXHIBIT TRANSPORTATION

### TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:  
(800) 995-3579 Toll Free US & Canada  
(817) 607-5183 Local & International

### COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

#### PICK UP INFORMATION

Requested Pick Up Date: \_\_\_\_\_

SHIPPER NAME \_\_\_\_\_

SHIPPER ADDRESS \_\_\_\_\_

\_\_\_\_\_

(City) (State) (Zip Code)

#### DESTINATION

- ☐ I will be shipping to the **WAREHOUSE**

**FREEMAN / Exhibiting Company Name / Booth #**

**NASGW 2022 Annual Meeting & Expo**

C/O TForce Freight / Freeman

3800 Kansas Ave

Kansas City, KS

**MUST BE DELIVERED BY OCTOBER 17, 2022**

- ☐ I will be shipping to **SHOW SITE**

**FREEMAN / Exhibiting Company Name / Booth #**

**NASGW 2022 Annual Meeting & Expo**

C/O: Freeman

Kansas City Convention Center

301 W 13th St,

Kansas City, MO 64105-1629

**CANNOT BE DELIVERED BEFORE OCTOBER 24, 2022**

#### TYPE OF SERVICE

- ☐ Next Day Air: Delivery next business day by 5:00 PM
- ☐ Second Day Air: Delivery second business day by 5:00 PM
- ☐ 3-5 Day Service: Delivery within 3 - 5 business days
- ☐ Declared Value \$ \_\_\_\_\_

**Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.**

- ☐ Standard Ground: Dependent on distance
- ☐ Expedited Ground: Tailored to specific requirements
- ☐ Specialized: Pad wrapped, uncrated, truck load

### SHIPPING INFORMATION

#### Items to be shipped

Number of Pieces	Est. Weight
____ Crates (wooden)	_____
____ Cartons (cardboard)	_____
____ Cases/Trunks (fiber) (color _____)	_____
____ Skids/Pallets	_____
____ Carpet (color _____)	_____
____ Other ( _____ )	_____
____ Total	_____

Size of largest piece: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (L) \_\_\_\_\_

**NOTE: Shipments will be weighed and measured prior to delivery.**

### OUTBOUND SHIPPING

- ☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Labels : \_\_\_\_\_

### FAX THIS COMPLETED FORM VIA:

**E-mail:**

**[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)**

**or**

**Fax: (469) 621-5810**

**A TRANSPORTATION SPECIALIST  
WILL CALL YOU TO CONFIRM  
RECEIPT OF SHIPMENT REQUEST  
AND FINALIZE DETAILS.**

**SHOW #** (512682) \_\_\_\_\_

# WHAT ARE FREIGHT SERVICES?

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As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

## HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

## HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

## WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

## HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

## HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually. All shipments are subject to reweigh.
- On the Material Handling Form, locate the rate that applies to your shipment and multiply that rate by the weight of your shipment in pounds.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

## WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

## HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

## HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.
- After materials are packed, labeled and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times, and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will be rerouted on Freeman's carrier choice at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

## WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

## DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at [www.freeman.com](http://www.freeman.com).

## OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

FREEMAN®

# material handling simplified

**Our new straight forward pricing makes pre-show budgeting easier. Pay for your actual weight per-pound with no invoice surprises.**

- × No minimums
- × No crated
- × No special handling
- × No carpet & pad only
- × No uncrated
- × No hundred-weight billing
- × No reweigh fees
- × No overtime
- × No marshalling yard fees
- × No rounding - pay only for actual weight

## It's just easier!



## MATERIAL HANDLING

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

### RATES

**Material Handling**..... \$ **1.53 per pound**  
Rate applies to shipments sent to either the warehouse or directly to show site.

**Material Handling - After Deadline** ..... \$ **1.91 per pound**  
Rate applies to shipments arriving at the warehouse after **October 17, 2022**.

**Material Handling - 10 lbs and under** ..... **Free of Charge**  
This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth, by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.

### IMPORTANT SHIPPING INFORMATION

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

#### Warehouse:

- Avoid wait times at show site; ship to our warehouse!
- Warehouse receiving begins on **September 26, 2022**.
- Warehouse address: **Exhibiting Company Name / Booth #**  
**NASGW 2022 Annual Meeting & Expo**  
**C/O TForce Freight / Freeman**  
**3800 Kansas Ave**  
**Kansas City, KS 66106**
- Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.

#### Show Site:

- Show site receiving begins on **October 24, 2022**.
- Show Site address: **Exhibiting Company Name / Booth #**  
**NASGW 2022 Annual Meeting & Expo**  
**Kansas City Convention Center**  
**C/O Freeman**  
**301 W 13th St,**  
**Kansas City, MO 64105-1629**

#### Outbound:

- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.



(888) 508-5054

Fax: (469) 621-5616

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#)

NAME OF SHOW: **NASGW 2022 Annual Meeting & Expo / October 26-28, 2022**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

### SHIPPING INFORMATION

SHIP TO: COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

PHONE#: \_\_\_\_\_ ATTN: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

BILL TO: ☐ Same as Ship to:

COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

### METHOD OF SHIPMENT

Select a Carrier:

☐ Freeman Exhibit Transportation

☐ Other Carrier

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

Freeman will make arrangements for all Freeman Exhibit Transportation shipments.

Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

☐ 1 Day: Delivery next business day

☐ Standard Ground

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Specialized: Pad wrapped, uncrated, or truckload

☐ Deferred: Delivery within 3-5 business days

Select Shipment Options (if applicable)

☐ Have loading dock

☐ Lift gate required

☐ Inside delivery

☐ Air ride required

☐ Pad wrap required

☐ Residential

☐ Do not stack

Select Desired Number of Labels: \_\_\_\_\_

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.

Freeman<sup>1</sup>

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: SEPTEMBER 26, 2022**

**DEADLINE DATE IS: OCTOBER 17, 2022**

TO: \_\_\_\_\_

*EXHIBITOR NAME*

**C/O:** TForce Freight / Freeman  
3800 Kansas Ave  
Kansas City, KS 66106

**WAREHOUSE**

(512682)

EVENT: NASGW 2022 Annual Meeting & Expo

BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

Freeman<sup>1</sup>

**R U S H**

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**C/O:** TForce Freight / Freeman  
3800 Kansas Ave  
Kansas City, KS 66106

**WAREHOUSE**

(512682)

EVENT: NASGW 2022 Annual Meeting & Expo

BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.



Freeman<sup>7</sup>

**R U S H**

**DO NOT DELAY**

**CANNOT DELIVER BEFORE OCTOBER 24, 2022**

TO:

EXHIBITOR NAME

C/O: Freeman

Kansas City Convention Center

301 W 13th St,

Kansas City, MO 64105-1629

**SHOW SITE**

(512682)

EVENT: NASGW 2022 Annual Meeting & Expo

BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

Freeman<sup>7</sup>

**R U S H**

**DO NOT DELAY**

**CANNOT DELIVER BEFORE OCTOBER 24, 2022**

TO:

EXHIBITOR NAME

C/O: Freeman

Kansas City Convention Center

301 W 13th St,

Kansas City, MO 64105-1629

**SHOW SITE**

(512682)

EVENT: NASGW 2022 Annual Meeting & Expo

BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS

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TO: \_\_\_\_\_

*EXHIBITOR NAME*

**C/O: TForce Freight / Freeman  
3800 Kansas Ave  
Kansas City, KS 66106**

**HANGING SIGN**

(512682)

**EVENT: NASGW 2022 Annual Meeting & Expo**

**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

Freeman<sup>1</sup>

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: SEPTEMBER 26, 2022**

**DEADLINE DATE IS: OCTOBER 17, 2022**

TO: \_\_\_\_\_

*EXHIBITOR NAME*

**C/O: TForce Freight / Freeman  
3800 Kansas Ave  
Kansas City, KS 66106**

**HANGING SIGN**

(512682)

**EVENT: NASGW 2022 Annual Meeting & Expo**

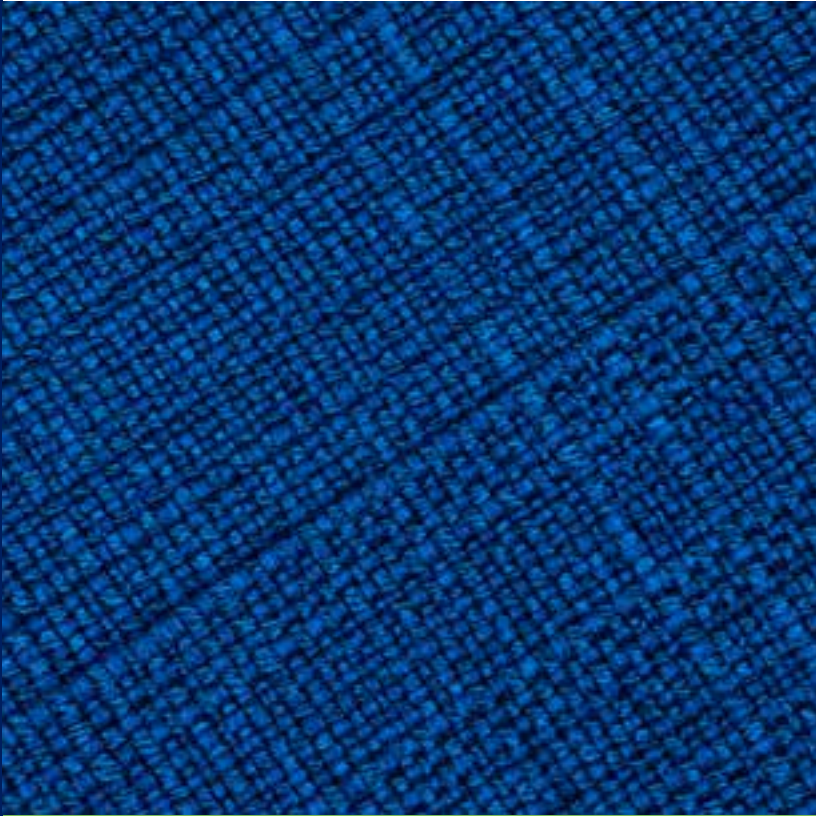
**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

# Exhibitor support

Visit us at [freeman.com](http://freeman.com) or call 1.888.508.5054 to speak to our award winning exhibitor support team.

Freeman® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit. Make Freeman® Trade Show Furnishings your furniture solution.



# Furnishings Brochure



# Comfortable and Safe Networking

## Meaningful engagement doesn't have to be complicated.

Networking and connecting with peers face-to-face is a key objective of attending in-person events. Delivering environments which facilitate both ad-hoc and in-depth networking is important in accommodating attendee needs and will allow attendees to connect with peers effectively, comfortably, and safely.

To help you feel confident as you begin to plan your in-person and hybrid events, we have developed **Freeman SafeConnect**. This program includes standards, protocols, and service offerings that reflect our values and commitment to safety and wellbeing — for our people, our customers, and our attendees.

Learn more about Freeman SafeConnect at [Freeman.com](https://freeman.com)



## Bowery Swivel Chairs & Sedona C-Tables

Accent Chairs | pg 16  
Side Tables | pg 28  
Dividers | pg 57  
Greenery | pg 48



# Top Design Tips

for Tradeshow Booths.



## Complete The Look Of Your Exhibit Space

Freeman makes it easy to furnish your next exhibit space with recommended booth packages available on FreemanOnline. To view all available booth packages for your event and order your favorite, visit [freeman.com/store](https://freeman.com/store).



**The Showcase 10'x10' booth package** is designed for exhibitors with small, high value items to display. Multiple cabinets elevate your products and make it easy to catch the eye of attendees.

Shown here with Zoey Barstools

**The Cinematic 10'x20' booth package** is designed for exhibitors needing large monitors to display presentations, while hosting attendees in a comfortable and inviting environment.


Shown here with Banana Barstools



**The Gather 10'x10' booth package** turns your booth into a comfortable oasis from the bustle of the show floor. Ideal for comfortable one-on-one time with prospects.

Shown here with Baja Chairs and Sydney Power Cocktail Table

# Power Up In Style.

Denotes Powered Products 

## Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.



**HEDGE**  
**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H

**NAPLES**   
**830121**  
**Naples Sofa, Powered**  
(black vinyl)  
87"L 30"D 33.25"H



**NAPLES**   
**810120**  
**Naples Chair, Powered**  
(black vinyl)  
36"L 30"D 33.25"H



**NAPLES**   
**830122**  
**Naples Loveseat, Powered**  
(black vinyl)  
62"L 30"D 33.25"H



## Powered Tables

Use **Ventura 6' Bar or Cafe Tables** in your design to facilitate conversations while social distancing.



**Ventura Powered Bar Tables**  
72.25"L 26.25"D 42"H  
(silver frame)  
**A) 820950** (black top)  
**B) 820955** (white top)



POWERED  
DETAIL



**Ventura Powered Café Tables**  
72.25"L 26.25"D 30"H  
(silver frame)  
**C) 820964** (black top)  
**D) 820965** (white top)



POWERED  
DETAIL



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.


# Take Charge.

## Powered Tables

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.


**SYDNEY**   
**Sydney Powered Cocktail Tables**  
48"L 26"D 18"H (brushed steel)  
**E) 82073** (white)  
**F) 82076** (black)



Denotes Powered Products 

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Powered Pedestals

Denotes AC and USB charging outlets 



**Powered Locking Pedestal**  
(white)  
**A) 85061** 24"L 24"D 36"H  
**B) 85063** 24"L 24"D 42"H (black)  
**C) 85060** 24"L 24"D 36"H  
**D) 85062** 24"L 24"D 42"H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

## Powered Tech Desk




**A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet**  
(black metal, laminate)  
60"L 30"D 30"H

**B) 84084 Tech Desk, Powered**  
(black metal, laminate)  
60"L 30"D 30"H

**C) 84080 3 Drawer File Cabinet on Castors**  
(black metal, laminate)  
16"L 20"D 28"H

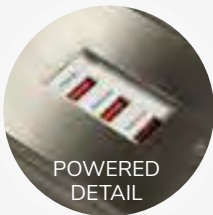


# Take Charge.

Denotes Powered Products 

## Powered Tech Tablet Chair

Create an engaged learning environment at your next exhibit with the exclusive, powered Tech Tablet Chair. The soft dove gray vinyl chair features a removable white swivel tablet, an under-seat shelf for personal storage and an in-arm charging panel with three USB ports. An additional AC outlet is located at the base of the chair.




**A) 81039 Tech Tablet Chair**  
(gray vinyl, white metal tablet, chrome base)  
30.5"L 29"D 33.5"H  
**B) 81038 Tech Chair, No Tablet**



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Powered Poducts

Denotes AC and USB charging outlets 

## Wireless Charging Table



**820710 Wireless Charging Table, Powered**  
(white, AC plug-in)  
20"L 20"D 18"H  
Mobile devices must have Qi wireless charging capability.



## Village Charging Hub



**8502 Village Charging Hub**  
(cream)  
12"L 12"D 28.25"H



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Soft Seating

Create Engaging Booth Environments

VALENCIA  
810180 Chair  
(spice orange velvet)  
28"L 30.5"D 31"H  
83045 Sofa  
(coffee brown velvet)  
63"L 30.5"D 31"H

HEDGE  
85035  
4' Boxwood Hedge  
46"L 9"D 47"H

MARCHE  
81540 Swivel Ottoman  
(Forest Green Vinyl)  
17"RND 18"H



Valencia Sofa & Chair 10'x10' Booth

A.



B.



VALENCIA  
A) 810180 Chair  
(spice orange velvet)  
28"L 30.5"D 31"H  
B) 83045 Sofa  
(coffee brown velvet)  
63"L 30.5"D 31"H

## Soft Seating Collections

A.



B.



C.



BAJA  
A) 83019 Sofa  
(white vinyl)  
86"L 28"D 30"H  
B) 81050 Chair  
(white vinyl)  
36"L 30.5"D 28"H  
C) 83020 Loveseat  
(white vinyl)  
61"L 30.5"D 28"H

A.



B.



STERLING  
A) 8309 Sofa  
(gray fabric)  
82"L 33.5"D 32"H  
B) 81037 Chair  
(gray fabric)  
33"L 33.5"D 32"H

A.



B.




C.



KEY LARGO  
A) 830951 Sofa  
(black fabric)  
79"L 35"D 34"H  
B) 810950 Chair  
(black fabric)  
35"L 35"D 34"H  
C) 830950 Loveseat  
(black fabric)  
57"L 35"D 34"H

# Soft Seating

Denotes Powered Products 

## Create Engaging Booth Environments



**HEDGE**  
85035  
4' Boxwood Hedge  
46"L 9"D 47"H

**SWANSON**  
810875 Swivel Chair  
(white vinyl)  
28"L 25"D 30"H


**PALM BEACH**  
83040 Sofa  
(white vinyl, brushed metal)  
69"L 29"D 33"H

Palm Beach Sofa & Swanson Chairs 10'x10' Booth



**PALM BEACH**  
83040 Sofa  
(white vinyl, brushed metal)  
69"L 29"D 33"H

## Soft Seating Collections

Available in Power 



A.

B.

**ALLEGRO**  
A) 81019 Chair  
(blue fabric)  
36"L 34.5"D 30"H  
B) 83015 Sofa  
(blue fabric)  
73"L 34.5"D 30"H



A.

B.

**FAIRFAX**  
A) 830949 Sofa  
(white vinyl, brushed metal)  
62"L 26"D 30"H  
B) 810949 Chair  
(white vinyl, brushed metal)  
27"L 26"D 30"H



B.

A.

C.

**NAPLES**   
A) 810119 Chair  
(black vinyl)  
36"L 30"D 33.25"H  
810120 (Powered)  
B) 830119 Sofa  
(black vinyl)  
87"L 30"D 33.25"H  
830121 (Powered)  
C) 830120 Loveseat  
(black vinyl)  
62"L 30"D 33.25"H  
830122 (Powered)



# Accent Chairs

## Create Space

Swivel chairs maximize functionality and allow you to engage safely with those all around. They're particularly helpful in smaller spaces!



**81034**  
**Bowery Swivel Chair**  
(ochre fabric, chrome)  
29.75"L 31"D 27.25"H



**810875**  
**Swanson Swivel Chair**  
(white vinyl)  
28"L 25"D 30"H



**810874**  
**La Brea Chair**  
(charcoal gray, fabric)  
35"L 27"D 40"H



**810145**  
**Wentworth Chair**  
(brown vinyl)  
32.1"L 26"D 31.5"H

## Meeting & Stage Chairs



**Marina Chair**  
17.5"L 19.5"D 35"H  
**A) 810164** (white vinyl)  
**B) 810160** (black vinyl)  
**C) 810161** (brown fabric)



**810948**  
**Meeting Chair**  
25.5"L 23.5"D 34"H  
(white vinyl)

# Accent Chairs

## Accent Chair Styles



**Madrid**  
**810816 Chair**  
(white, chrome)  
30"L 30"D 31"H



**Montreal**  
**81031 Chair**  
(blue, black metal)  
30"L 23.25"D 30"H



Accent Tables | pg 26



**Lena**  
**81036 Chair**  
(moss green leather, bronze)  
27"L 25"D 31"H



**810949**  
**Fairfax Chair**  
(white vinyl, brushed metal)  
27"L 26"D 30"H



C.



A.



B.



D.



E.



F.

**A) 810151**  
**Munich Armless Chair**  
(gray fabric)  
22.5"L 27"D 28.5"H

**B) 81035**  
**Century Chair**  
(gray velvet)  
30"L 30"D 31"H

**C) 81024**  
**Atherton Chair**  
(distressed brown leather, blackened steel)  
27"L 31"D 30"H

**D) 810947**  
**Pro Executive Guest Chair**  
(black vinyl)  
24"L 26"D 36"H

**E) 81032**  
**Pasadena Chair**  
(white molded plastic w/ chrome tower base)  
27"L 25"D 26"H

**F) 81037**  
**Sterling Chair**  
(gray fabric)  
33"L 33.5"D 32"H

# Group Seating

## Lounges

Carefully designed lounges deliver a safe and effective setting for casual and relaxed connections. The strategic placement of other furniture pieces—like coffee tables, room dividers, and large plants—helps to maintain order and preserve social distancing protocols while delivering comfortable and safe networking.

ZENITH

A) 810851 Chair  
(white, chrome)  
18.25"L 22"D 32"H

B) 820241  
Madison Hydraulic  
Café Table  
(chrome base, gray  
acajou top)  
30"RND 29"H



LAGUNA

C) 810861 Chair  
(maple, chrome)  
18"L 19"D 34"H

D) 8201223  
Round Café Table  
(white laminate top,  
chrome hydraulic base)  
30" RND 29"H



MALBA

20"L 20"D 32"H

A) 810131 Chair (gray)

B) 810130 Chair (green)



A.

MARINA

17.5"L 19.5"D 35"H

A) 810164 (white vinyl)

B) 810160 (black vinyl)

C) 810161 (brown fabric)

D) 810162 (ocean blue fabric)

E) 810163 (red fabric)



B.

C.

D.

E.



## Styles & Shapes

A.

B.

C.

D.

E.

F.



- A) 810846  
Christopher Chair  
(white vinyl, chrome)  
17"L 19"D 35"H
- B) 810841  
Rustique Chair w/arms  
(gunmetal)  
20"L 18"D 31"H
- C) 81093  
Lucent Chair  
(frosted, acrylic)  
19.5"L 19.75"D 32.5"H
- D) 71089  
Diamond Side Chair  
(black)  
21"W X 23"L X 32"H
- E) 71090  
Diamond Arm Chair  
(black)  
20"W X 21"L X 33"H
- F) 810837  
Razor Armless Chair  
(white)  
15.38"L 15.5"D 30.5"H
- G) 81083  
Blade Chair  
(sky blue)  
20.5"L 19"D 30.5"H
- H) 81082  
Blade Chair  
(red)  
20.5"L 19"D 30.5"H

G.

H.



## Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

I) 210108 LIMERICK® Chair BY HERMAN MILLER™  
(gray) 18"W X 17.75"L X 33"H



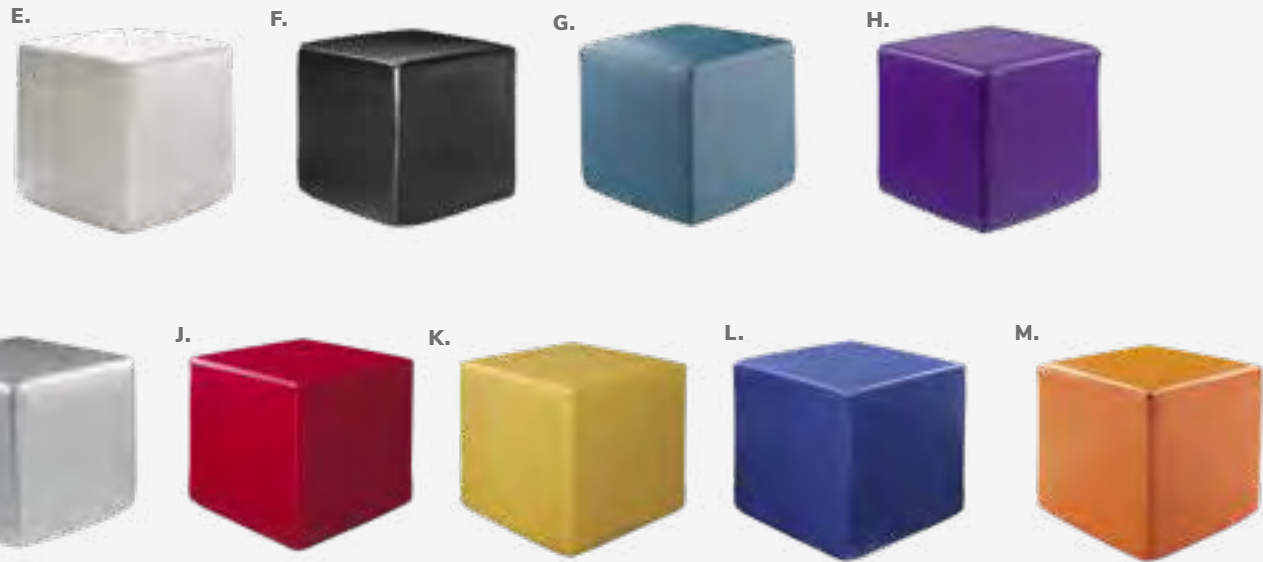


# Ottomans

## Vibe Cube

18"L 18"D 18"H

- A) 81535 (citrus green vinyl)
- B) 81537 (spice orange vinyl)
- C) 81538 (desert rose vinyl)
- D) 81536 (taupe vinyl)
- E) 81531 (white vinyl)
- F) 81530 (black vinyl)
- G) 81532 (steel blue vinyl)
- H) 81534 (purple vinyl)
- I) 81533 (silver vinyl)
- J) 81519 (red vinyl)
- K) 81517 (yellow vinyl)
- L) 81518 (blue vinyl)
- M) 81525 (orange vinyl)



## Beverly Bench Ottomans



- Beverly Bench**  
60"L 20"D 18"H
- A) 81556 (white vinyl)
  - B) 81550 (black vinyl)
  - C) 81552 (gray fabric)
  - D) 81555 (red fabric)
  - E) 81554 (ocean blue fabric)
  - F) 81553 (linen fabric)
  - G) 81551 (brown fabric)

## Styles & Shapes



- ENDLESS Square**  
34"L 34"D 15"H
- A) 815123 (black)
  - B) 815122 (white)
- ENDLESS Curved**  
60.5"L 37.5"D 15"H
- C) 815952 (black)
  - D) 815953 (white)



- E) 82074**  
**Regis Bench**  
(brushed metal)  
47"L 15.5"D 16"H



# Ottomans

## Beverly Small Bench Ottomans

30"L 20"D 18"H

- A) 81567 (orange fabric)
- B) 81563 (olive green fabric)
- C) 81569 (white vinyl)
- D) 81560 (black vinyl)
- E) 81561 (ocean blue fabric)
- F) 81562 (brown fabric)
- G) 81564 (gray fabric)
- H) 81565 (linen fabric)
- I) 81566 (lavender fabric)
- J) 81568 (red fabric)
- K) 81570 (yellow fabric)



## Marche Swivel Ottomans



### Marche Swivel Ottomans

17" RND 18"H

- A) 815150 (white vinyl)
- B) 815154 (red fabric)
- C) 81539 (Ivory Faux Sheep Fur)
- D) 815158 (pear yellow fabric)
- E) 815156 (plum fabric)
- F) 815159 (blue fabric)
- G) 815151 (gray fabric)
- H) 815155 (rose quartz fabric)
- I) 815152 (linen fabric)
- J) 815153 (raspberry fabric)
- K) 815157 (meadow green fabric)
- L) 815160 (orange fabric)
- M) 81543 (black vinyl)
- N) 81540 (forest green vinyl)
- O) 81541 (teal velvet)
- P) 81542 (distressed brown vinyl)

# Accent Tables

## Tables and Meeting Rooms

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aisleways between meetings spaces; this will help individuals feel comfortable networking.



MESA

- A) 820135 End Table**  
20.5"RND 21.25"H (wood top, bronze)

**B) 820132 Cocktail Table**  
32.25"RND 17.25"H (wood top, bronze)
- C) 820134 End Table**  
24"RND 21.25"H (glass top, bronze)

**D) 820131 Cocktail Table**  
36"RND 17.25"H (glass top, bronze)
- E) 820133 End Table**  
20.5"RND 21.25"H (black top, bronze)

**F) 820130 Cocktail Table**  
32.25"RND 17.25"H (black top, bronze)

## Styles & Shapes



### ALONDRA

- Cocktail Table**  
47"L 24"D 16"H
- A) 820250** (glass, chrome)
- B) 820251** (wood, chrome)
- End Table**  
20"L 20"D 20"H
- C) 820252** (glass, chrome)
- D) 820253** (wood, chrome)

### GEO

- Cocktail Table**  
50"L 22"D 16"H
- A) 82034** (glass, chrome)
- B) 82027** (wood, black)
- End Table**  
26"L 26"D 20"H
- C) 82035** (glass, chrome)
- D) 82028** (wood, black)

# Accent Tables

## Tables and Meeting Rooms

### TAOS SIDE TABLES

15.75"L 15.75"D 24"H  
**A) 820322**  
(white top, bronze)  
**B) 820320**  
(black top, bronze)  
**C) 820321**  
(wood top, bronze)



### SEDONA SIDE TABLE

15.75"L 15.75"D 24"H  
**D) 820312**  
(white top, bronze)  
**E) 820310**  
(black top, bronze)  
**F) 820311**  
(wood top, bronze)



## Styles & Shapes



Available in Power

### SYDNEY

**Cocktail Tables**  
(brushed steel)  
48"L 26"D 18"H  
**A) 82053** (white)  
**82073** (powered)  
**B) 82052** (black)  
**82076** (powered)  
**C) 82077** (blue)  
**D) 82078** (wood)

**End Tables**  
27"L 23"D 22"H  
**E) 82055** (white)  
**F) 82054** (black)  
**G) 82079** (blue)  
**H) 82080** (wood)

### REGIS

(brushed metal)  
**I) 82074 Bench Table**  
47"L 15.5"D 16"H  
**J) 82075 End Table**  
16"L 15.5"D 16.5"H

### SILVERADO

(glass, chrome)  
**K) 82015 End Table**  
24" RND 22"H  
**L) 82014 Cocktail Table**  
36" RND 17"H

### WIRELESS

**M) Charging Table, Powered**  
**N) 820710**  
(white, AC plug-in)  
20"L 20"D 18"H

### AURA

**Round Table**  
**N) 820844**  
(white metal)  
15" Round 22"H



# Café Tables



**A) 820940 Blue Hydraulic Café Table**  
(chrome base, blue top) 30" RND 29"H  
**B) 810131 Malba Chair**  
(gray) 20"L 20"D 32"H



**A) 820241 Madison Hydraulic Café Table**  
(chrome base, gray acajou top) 30" RND 29"H  
**B) 810130 Malba Chair**  
(green) 20"L 20"D 32"H

**85030 7' Boxwood Hedge**  
36.5"L 12"D 84"H



**30" Round Café Table**  
**A) 820941 Standard Black Base** (blue top) 30" RND 29"H  
**B) 81093 Lucent Chair** (frosted, acrylic) 19.5"L 19.75"D 32.5"H



**A) 8201233 Hydraulic Cafe Table**  
(orange top, chrome) 30" RND 29"H  
**B) 810861 Laguna Chair**  
(maple, chrome) 18"L 19"D 34"H

## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUN-
ORANGE	BRUSHED YELLOW	GREEN

### Café Tables Standard Black Base 30" RND 29"H

**A) 8201220** (white)  
also available  
**820265** (Madison/gray acajou)  
**820941** (blue)  
**820943** (wood)  
**8201236** (black)  
**8201235** (brushed gunmetal)  
**8201239** (brushed yellow)  
**8201237** (green)  
**8201238** (orange)

36" RND 29"H  
**8201243** (black)

### Café Tables Hydraulic Chrome Base 30" RND 29"H

**B) 820923** (graphite nebula)  
also available  
**8201208** (maple)  
**820921** (red)  
**820940** (blue)  
**820942** (wood)  
**8201223** (white)  
**8201231** (black)  
**8201230** (brushed gunmetal)  
**8201234** (brushed yellow)  
**8201232** (green)  
**8201233** (orange)

36" RND 29"H  
**820126** (white)  
**8201209** (graphite nebula)  
**8201206** (maple)  
**8201242** (black)

## Mix & Match

Create your look. Choose from a wide variety of tables and seating options.



**C) 72063 Chelsea Butcher Block-Top Café Table**  
(oak) 30" RND 30"H  
also available  
**72064** 36" RND 30"H

**D) 810164 Marina Chair**  
(white vinyl) 17.5"L 19.5"D 35"H

**E) 72069 Soho Black-Top Café Table**  
(black) 24" RND 30"H  
also available  
**72067** 36" RND 30"H | **72066** 18" RND 18"H

**F) 81082 Blade Chair**  
(red) 20.5"L 19"D 30.5"H



# Bar Tables

A) 8201222 30" Round Bar Table  
(white top, chrome hydraulic base) 30" RND 45"H  
B) 81080 Blade Barstool (red) 20.5"L 20.125"D 40.5"H



C) 8201226 Rustique Square Metal Bar Table  
(gunmetal) 23.75"L 23.75"D 41.25"H  
D) 810839 Rustique Barstool  
(gunmetal) 13"L 13"D 30"H



E) 820930 30" Round Bar Table  
(blue top, chrome hydraulic base) 30" RND 45"H  
F) 810860 Laguna Barstool (maple, chrome) 18"L 20"D 47"H



G) 820240 30" Round Bar Table w/ Hydraulic Chrome Base  
(Madison/gray acajou) 30" RND 45"H  
H) 810848 Christopher Barstool (white vinyl, chrome) 19"L 15"D 41"H



## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUN-
ORANGE	BRUSHED YELLOW	GREEN

### Bar Tables Standard Black Base 30" RND 42"H

A) 8201221 (white)  
B) 820919 (brushed yellow)  
also available  
820264 (Madison/gray acajou)  
820915 (brushed gunmetal)  
820916 (black)  
820917 (green)  
820918 (orange)  
820931 (blue)  
820933 (wood)

36" RND 42"H  
8201241 (black)

### Bar Tables Hydraulic Chrome Base 30" RND 45"H

C) 820920 (red)  
also available  
8201207 (maple)  
820922 (graphite nebula)  
820910 (brushed gunmetal)  
820911 (black)  
820912 (green)  
820913 (orange)  
820914 (brushed yellow)  
820930 (blue)  
820932 (wood)  
8201236 (black)

36" RND 45"H  
820125 (white)  
8201211 (graphite nebula)  
8201205 (maple)  
8201240 (black)

## Style & Design

Choose from a variety of table top colors and styles for the perfect look.



C) 720163 Chelsea Butcher Block-Top Bistro Table  
(oak) 30" RND 42"H  
also available  
720164 36" RND 42"H

D) 81092 Lucent Barstool  
(frosted, acrylic) 22"L 22.5"D 45.5"H

E) 72070 Soho Black-Top Bistro Table  
(black) 24" RND 42"H  
also available  
72068 36" RND 42"H

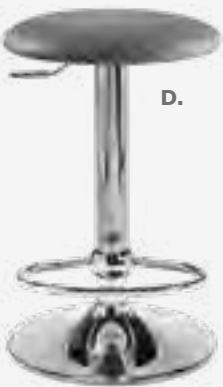
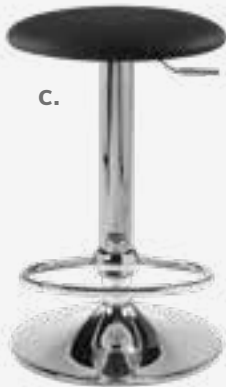
F) 810840 Zoey Barstools  
(white, chrome)  
15"L 16"D 30-34.75"H



# Barstools

## LIFT Barstools

15" RND 23–33.5"H  
A) 810870 (white vinyl)  
B) 810873 (red vinyl)  
C) 810871 (black vinyl)  
D) 810872 (gray vinyl)



## Marina Barstools



**Marina Barstools**  
21"L17.5"D41.5"H

A) 81026 (ocean blue fabric)  
B) 81028 (brown fabric)  
C) 81029 (red fabric)  
D) 81030 (white vinyl)  
E) 81027 (black vinyl)

All frames brushed metal.



# Barstools

## Mix & Match

**A) 810840**  
**Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H

**Banana Barstools**  
21"L 22"D 41.75"H  
**B) 810104** (black, chrome)  
**C) 810103** (white, chrome)

**D) 810848**  
**Christopher Barstool**  
(white vinyl, chrome)  
19"L 15"D 41"H

**E) 810202**  
**Shark Barstool**  
(white, chrome)  
22"L 19"D 34-44"H

**F) 810850**  
**Zenith Barstool**  
(white, chrome)  
19"L 20"D 44"H

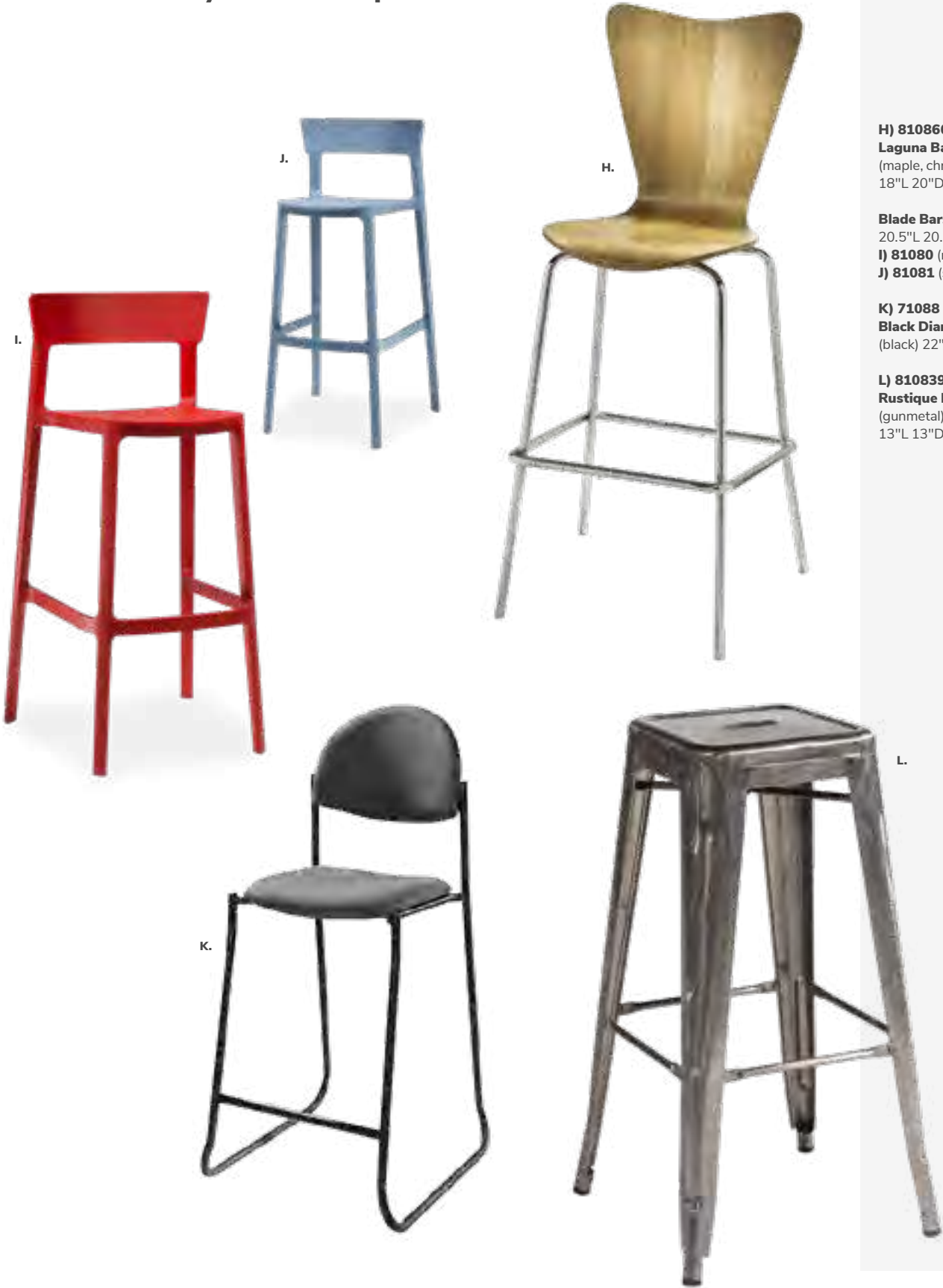
**G) 81092**  
**Lucent Barstool**  
(frosted, acrylic)  
22"L 22.5"D 45.5"H

**210109 LIMERICK®**  
**Stool BY HERMAN MILLER™**  
(white) 18" X 17.75"L X 44"H

**720163**  
**Butcher Block-Top Bistro**  
(oak) 30"L RND 42"H  
also available  
**720164** 36" RND 42"H



## Barstools Styles & Shapes



**H) 810860**  
**Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

**Blade Barstool**  
20.5"L 20.125"D 40.5"H  
**I) 81080** (red)  
**J) 81081** (sky blue)

**K) 71088**  
**Black Diamond Stool**  
(black) 22"W X 18"L X 46"H

**L) 810839**  
**Rustique Barstool**  
(gunmetal)  
13"L 13"D 30"H



# Conference Tables

## 42" Round Conference Table

42"RND 29"H  
A) 820708 (white laminate)  
B) 820260 (Madison/gray acajou)  
C) 8201244 (black top, black)



**Atomic Round Tables**  
(glass, chrome)  
8201225 42" RND 30"H  
8201224 36" RND 30"H

**Pro Executive Mid Back Chair**  
24"L 22"D 40"H  
A) 810945 (white vinyl)  
B) 810944 (black vinyl)  
Adjustable height



# Geo Tables



**Geo Rectangular Tables**  
60"L 36"D 29"H  
E) 82041 (glass, black)  
F) 82051 (glass, chrome)

**Geo Rounded Square Tables**  
42"L 42"D 29"H  
G) 82044 (glass, chrome)  
H) 82043 (glass, black)

# Work Space



I) 820706 Work Table  
(white laminate, white)  
48"L 24"D 30"H

# Conference Tables

## Madison

(Madison/gray acajou)  
**A) 820261 5' Table**  
60"L 48"D 29"H

**B) 820262 8' Table**  
96"L 60"D 29"H

**C) 820263 10' Table**  
120"L 48"D 29"H

A.



B.



C.



**810175 Genesis Chair**  
(black fabric, black)  
27.5"L 27.5"D 40-43.5"H Adjustable.

## Black Rectangular Conference Table

A.



B.



C.



**810170 Cupertino Mid Back Chair**  
(black vinyl, chrome)  
27"L 30.5"D 40-43"H Adjustable.

**Black Rectangular Conference Table**  
(black top, silver)

**A) 8203 5' Table**  
60"L 48"D 29"H  
**8204 Powered**

**B) 8205 8' Table**  
96"L 48"D 29"H  
**8206 Powered**

**C) 8201 10' Table**  
120"L 48"D 29"H  
**8202 Powered**

# Executive Seating

Pro Executive High Back Chair  
25"L 24"D 48"H  
A) 810844 (white vinyl)  
B) 810946 (black vinyl)  
Adjustable height



Cupertino Mid Back Chair  
A) 810170 (black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable.  
Genesis Chair  
B) 810175 (black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.

Pro Executive Mid Back Chair  
24"L 22"D 40"H  
A) 810945 (white vinyl)  
B) 810944 (black vinyl)  
Adjustable height



Pro Executive Guest Chair  
24"L 22"D 36"H  
810947 (black vinyl)



Task Stool  
810135 (black fabric)  
27.5"L 27.5"D 32.75"-40.25"H  
Adjustable height



## Communal and Powered Tables

Choose from a variety of powered, solid or grommet hole table tops.

Table Top Options

BLACK

WHITE

MAPLE

Colors not available in all table options. Please check options listed to the right.

Denotes AC and USB charging outlets

POWERED DETAIL

### Bar Tables



Ventura Powered Bar Tables  
(silver frame)  
72.25"L 26.25"D 42"H  
A) 820950 (black top)  
B) 820955 (white top)

Ventura Communal Bar Tables  
(silver frame)  
72.25"L 26.25"D 42"H  
Maple Top  
B) 820954 (solid)  
820951 (grommets)  
White Top  
C) 820953 (grommets)  
820956 (solid)  
Black Top  
820952 (solid)

### Café Tables



Ventura Powered Café Tables  
(silver frame)  
72.25"L 26.25"D 30"H  
A) 820964 (black top)  
B) 820965 (white top)

Ventura Communal Café Tables  
(silver frame)  
72.25"L 26.25"D 30"H  
Maple Top  
C) 820963 (solid)  
820960 (grommets)  
White Top  
D) 820961 (grommets)  
820966 (solid)  
Black Top  
E) 820962 (solid)

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



# Office Essentials



A.  
DESK BACK

B.

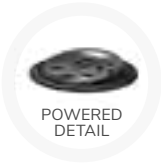


DESK FRONT

## MADISON

- A) 84075 Madison Executive Desk  
(gray acajou) 60"L 30"D 29"H
- B) 810844 Pro Executive High Back Chair  
(white classic vinyl) 25"L 24"D 48"H Adjustable

## Tech Powered Desk



A. ⚡



C.

B. ⚡



**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Denotes AC and USB charging outlets ⚡

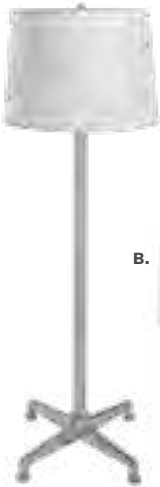
- A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet  
(black metal, laminate) 60"L 30"D 30"H

- B) 84084 Tech Desk, Powered  
(black metal, laminate) 60"L 30"D 30"H

- C) 84080 3 Drawer File Cabinet on Castors  
(black metal, laminate) 16"L 20"D 28"H

## Lighting & Shelving

A.



B.



C.



D.



## ACCENT LAMPS

- Mason Lamps  
(brushed silver)
- A) 850708 Floor Lamp  
18" RND 55"H
- B) 850707 Table Lamp  
16" RND 26"H

## SHELVING

- C) 85020 Posh Shelving  
(chrome, acrylic) 36"L 18"D 72"H
- D) 84078 Madison Bookcase  
(gray acajou) 36"L 12"D 72"H

# Show Essentials

Denotes AC and USB charging outlets



## Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

**Midtown Powered Counter**  
60"L 18"D 42"H (pewter/glass)  
**850103** (unlighted)  
**850102** (lighted with plug-in)



**85030**  
**7' Boxwood Hedge**  
36.5"L 12"D 84"H



**810860**  
**Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

## Midtown Bar

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

**Midtown Bar**  
60"L 18"D 42"H (pewter)  
**A) 850101** (unlighted)  
**B) 850100** (lighted with plug-in)

**C) 810840 Zoey Barstools**  
(white, chrome)  
15"L 16"D 30-34.75"H



(lit-blue)



(lit-red)



(lit-green)



(lit-white)

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Product Display Counter



**A) 72056**  
**Display Counter**  
(black)  
24"W X 49"L X 42"H

**B) 210109**  
**LIMERICK® Stool**  
*BY HERMAN MILLER™*  
(white)  
18" X 17.75"L X 44"H

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Show Essentials

## Greenery and Dividers

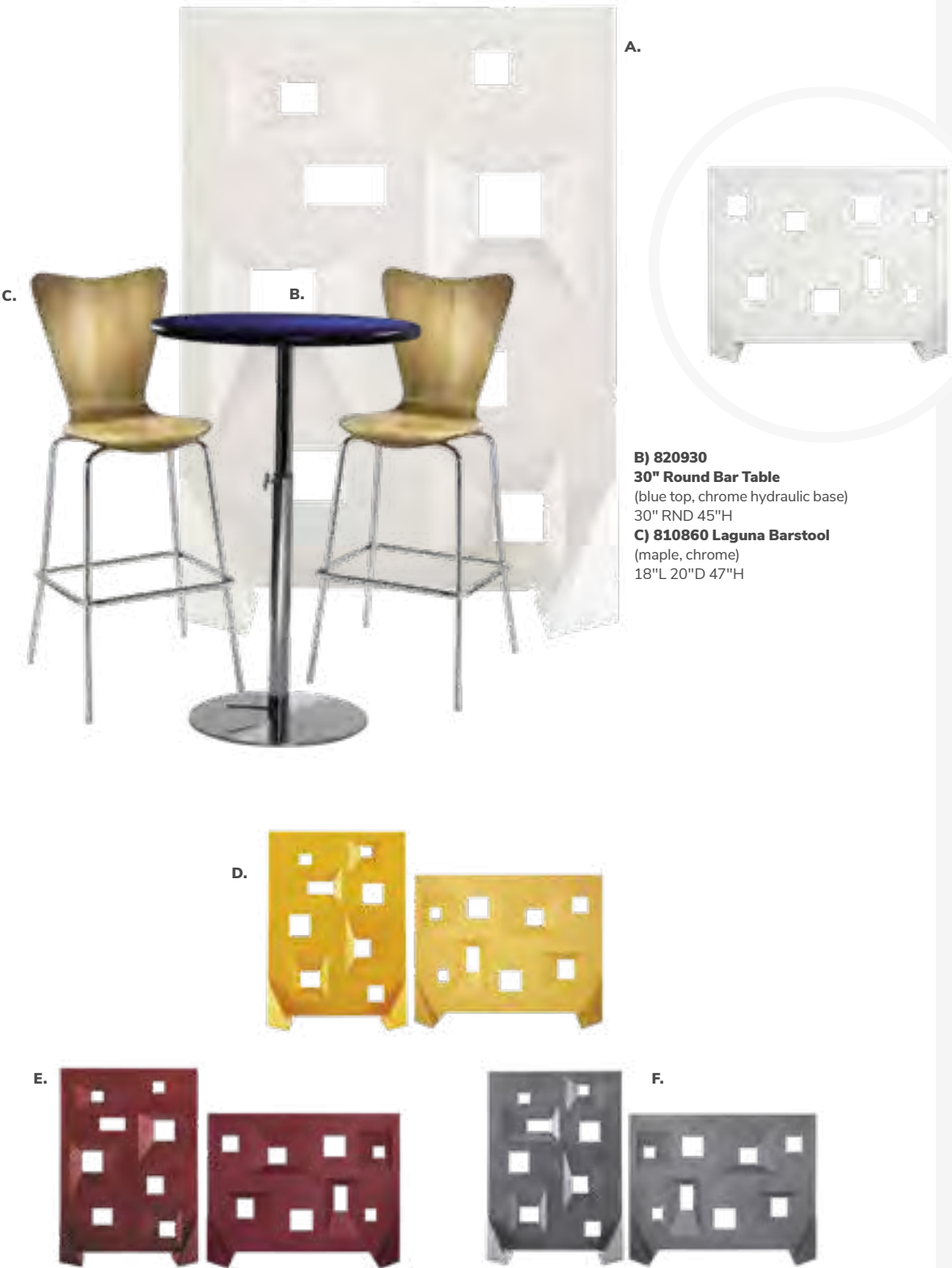
Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

### HEDGE

A) 85030  
7' Boxwood Hedge  
36.5"L 12"D 84"H  
B) 85035  
4' Boxwood Hedge  
46"L 9"D 47"H



## Miramar Dividers



**Miramar Dividers**  
(molded plastic)  
A) 85040 (white)  
Vertical: 63"L 23"D 83"H  
Horizontal: 83"L 23"D 63"H

B) 820930  
30" Round Bar Table  
(blue top, chrome hydraulic base)  
30" RND 45"H  
C) 810860 Laguna Barstool  
(maple, chrome)  
18"L 20"D 47"H

**Miramar Dividers**  
(molded plastic)  
D) 85043 (harvest yellow)  
E) 85042 (burgundy)  
F) 85041 (gray)  
Vertical: 63"L 23"D 83"H  
Horizontal: 83"L 23"D 63"H



# Show Essentials

## Product Kiosk & Display

A) 75032  
Display Cube–Large  
(black)  
24"W X 24"L X 42"H

B) 75031  
Display Cube–Medium  
(black)  
18"W X 18"L X 36"H

C) 75030  
Display Cube–Small  
(black)  
12"W X 12"L X 42"H



## Stanchions & Signage

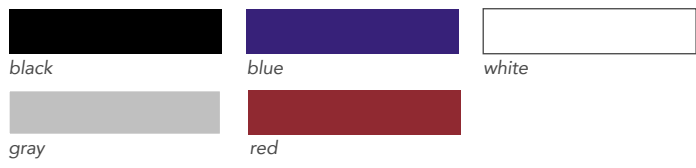
A) 220121  
Chrome Stanchion  
w/ 8' Retractable Belt  
(black, belt) 42"H

B) 220118  
Chrome Sign Holder  
(sign holds)  
22"W X 28"H



# Draped or Undraped Tables & Counters

## Table Drape Colors



Visit us at [freeman.com/store](https://freeman.com/store) to view full product line and place order.



## Sizing Chart\*

24"D X 30"H   Tables Draped			24"D X 42"H   Counter Draped		
124330	Tables Draped	3'L x 24"D x 30"H	124342	Counter Draped	3'L x 24"D x 42"H
124430	Tables Draped	4'L x 24"D x 30"H	124442	Counter Draped	4'L x 24"D x 42"H
124630	Tables Draped	6'L x 24"D x 30"H	124642	Counter Draped	6'L x 24"D x 42"H
124830	Tables Draped	8'L x 24"D x 30"H	124842	Counter Draped	8'L x 24"D x 42"H
24"D X 30"H   Tables Undraped			24"D X 42"H   Counter Undraped		
125330	Tables Undraped	3'L x 24"D x 30"H	125342	Counter Undraped	3'L x 24"D x 42"H
125430	Tables Undraped	4'L x 24"D x 30"H	125442	Counter Undraped	4'L x 24"D x 42"H
125630	Tables Undraped	6'L x 24"D x 30"H	125642	Counter Undraped	6'L x 24"D x 42"H
125830	Tables Undraped	8'L x 24"D x 30"H	125842	Counter Undraped	8'L x 24"D x 42"H
4th Side   Table Draped 30"			4th Side   Table Draped 42"		
12404630	Drape Table 4th Side	6' X 30"	12404642	Drape Table 4th Side	6' X 42"
12404830	Drape Table 4th Side	8' X 30"	12404842	Drape Table 4th Side	8' X 42"



# Show Essentials

## Storage



**750135**  
**Round Literature Rack**  
(black)  
17"W X 17"L X 57"H



**750136**  
**Flat Literature Rack**  
(black)  
10"W X 55"H

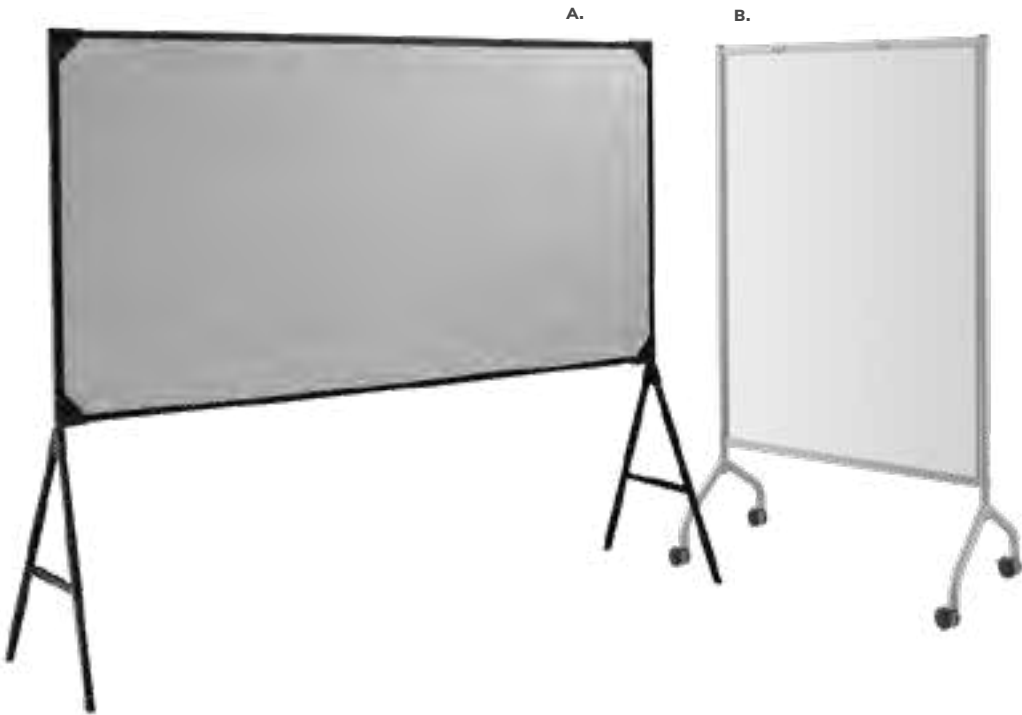


**8503001**  
**Large Refrigerator**  
(white) 14.0 cubic feet  
28"W X 28"L X 64"H



**84080**  
**3 Drawer File Cabinet**  
**on Castors**  
(black metal, laminate)  
16"L 20"D 28"H

## Office Accessories



**A) 10201484**  
**Floor Standing**  
**Bulletin Board**  
(white laminate, black)  
48"W X 96"L X 78"H

**B) 84050**  
**Mobile White Board**  
(white laminate, white)  
48"L 24"D 30"H



**C) 220110**  
**Chrome Bag Rack**  
(3" at center)  
1"W X 41"H X 26"W

**D) 220109**  
**Chrome Coat Tree**  
(21" w at the base)  
8 1/4"W X 69 1/2"H

**E) 220134**  
**Brushed**  
**Aluminum Easel**  
(open 5 1/4"W X 64 1/4"H)  
26"W X 62"H

**F) 220106**  
**Corrugated**  
**Wastebasket**  
(black)

# Strategic planning with health & safety in mind

Health & Safety are the top priorities as we consider new designs and ways to connect. When those are clearly emphasized on the show floor, attendees will feel more confident re-engaging.

Together, let's imagine what this new experience will look like - based on both what is possible and realistic. Some recommendations may be new to you. Some, not. To get you started, our top five recommendations include

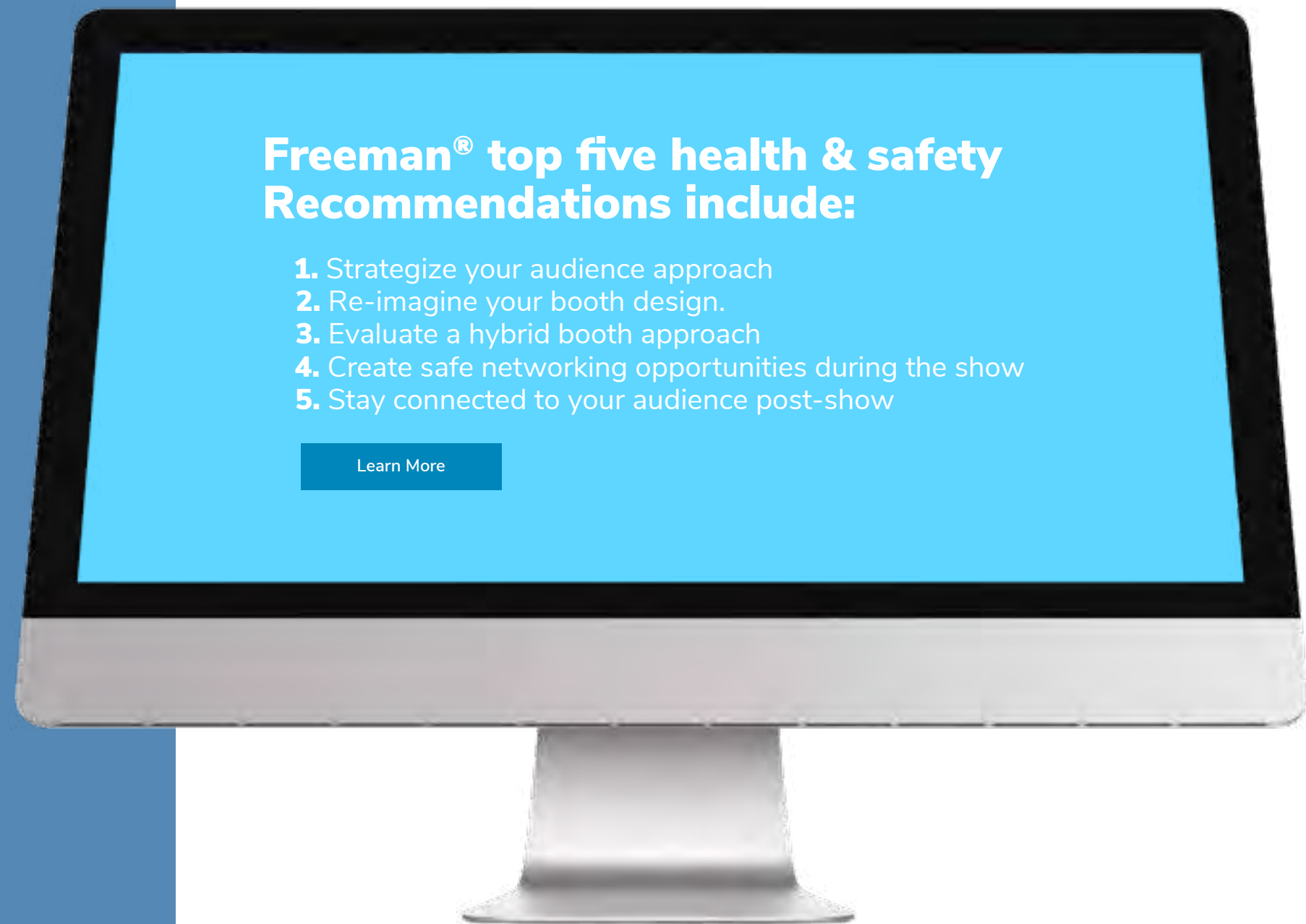
In all cases, we've put considerable thought into them.

[Click](#) to learn more detailed, interactive, printable checklist.

## Freeman® top five health & safety Recommendations include:

1. Strategize your audience approach
2. Re-imagine your booth design.
3. Evaluate a hybrid booth approach
4. Create safe networking opportunities during the show
5. Stay connected to your audience post-show

[Learn More](#)



# Health & Safety

## Safety Dividers

Freeman, offers a complete collection of uniquely designed and safe selling environments that are clean, comfortable, and give your clients peace of mind.

Personalize here

**85051 Freestanding Divider**  
(silver, clear) 39"L 9"D 72"H

Also available in opaque and personalization available.

- 85052 Divider Single Sided Graphic
- 85053 Divider Single-Sided Graphic
- 85090 Divider Double-Sided Graphic



**85055 Freestanding Wall Plus**  
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.

- 85056 Panel Single-Sided Graphic
- 85057 Panel Single-Sided Graphic
- 85058 Panel Double-Sided Graphic



**85054 Freestanding Corner**  
(silver, clear) 39"L 39"D 72"H

Also available in opaque and personalization available.



**85064 Flag Pole Divider**  
(silver, clear) 34"L 11"W 47-74"H

Also available in opaque and personalization available.

**85091 Freestanding White Board**  
(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.



**A) Atomic Round Tables**  
(glass, chrome)  
**8201225** 42" RND 30"H  
**8201224** 36" RND 30"H

**B) 810944 Pro Executive Mid Back Chair**  
(black vinyl)  
24"L 22"D 40"H  
Adjustable height

### Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options [here](#) and learn more about our SafeConnect Promise on [Freeman.com](#)



# Health & Safety

## Greenery and Dividers

**Keep it Green.** Life-like greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

### 20'x20' Midtown, Greenery Booth

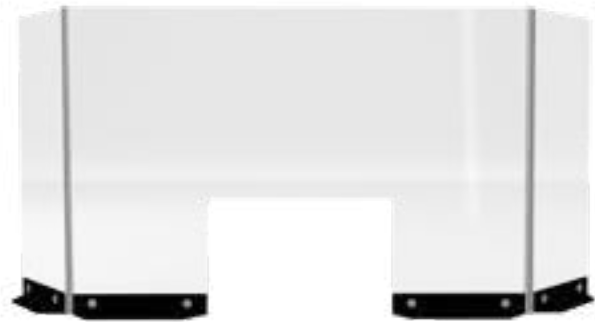
Midtown Bar | pg 46  
Dividers | pg 59  
Accent Chair | pg 16  
Bar Tables | pg 7  
Barstools | pg 33  
Greenery | pg 48



**Please Note:**  
Safety dividers also available in opaque finish. Graphics and branding options also available.  
View those options **Here** and learn more about our SafeConnect Promise on **Freeman.com**



**85050 Clear Divider Bar Counter**  
(silver, clear) 48-70\"/>



Personalize here



**Miramar Dividers**  
(molded plastic)  
**A) 85043** (white)  
Also available in the following colors.  
See page 47.  
**85043** (harvest yellow)  
**85042** (burgundy)  
**85041** (gray)  
**Vertical:** 63\"/>

**B) 8201233 Hydraulic Cafe Table**  
(orange top, chrome)  
30\"/>

**C) 810861 Laguna Chair**  
(maple, chrome)  
18\"/>

# Health & Safety

## Stanchions & Booth Design



**10'x10' - Beverly  
Demonstration Booth**  
Greenery | pg 48  
Safety Decals | pg 63  
Bar Tables | pg 33  
Barstools | pg 33  
Side Tables | pg 29  
Ottomans | pg 24

## Stanchions & Booth Design

Design unique and safe selling environments using stanchions. Create stylish spaces that are comfortable and give your clients peace of mind.



**10'x10' - Atherton Conversation Booth**  
Greenery | pg 48  
Accent Chairs | pg 16  
Side Tables | pg 29



**220121  
Chrome Stanchion  
w/ 8' Retractable Belt**  
(black, belt) 42"H



**10'x20' - Wireless Charging  
Engagement Booth**  
Bar Tables | pg 32  
Barstools | pg 33  
Charging Tables | pg 11  
Ottomans | pg 22



# Health & Safety

## Safety & Directional Signage

Please reach out to your Freeman contact to discuss suggested use and options. For additional questions please email [healthandsafety@freeman.com](mailto:healthandsafety@freeman.com) Layout will include YOUR logo and basic background color.



**220118**  
**Chrome Sign Holder**  
(sign holds) 22"W X 28"H



**10'x10' - Atherton**  
**Conversation Booth**  
Greenery | pg 48  
Accent Chairs | pg 16  
Side Tables | pg 29

## Safety & Directional Signage

Design your next booth with Freeman safety signage. Choose from select signage or customize with your brand to complete any size space.



**A) Masks Required Sign**  
**20303001** 22"W X 28"H  
**20303002** 8.5"W X 11"H

**B) Temperature Check Station Sign**  
**20303003** 22"W X 28"H  
**20303004** 8.5"W X 11"H

**C) If You Are Experiencing Symptoms Sign**  
**20303005** 22"W X 28"H  
**20303006** 8.5"W X 11"H

**D) Practice Social Distancing Sign**  
**20303007** 22"W X 28"H  
**20303008** 8.5"W X 11"H

**E) Wash Your Hands Sign**  
**20303009** 22"W X 28"H  
**20303010** 8.5"W X 11"H

**F) 6' Apart Please Sign**  
**20303011** 22"W X 28"H  
**20303012** 8.5"W X 11"H

**G) Enter Here Sign**  
**20303013** 22"W X 28"H  
**20303014** 8.5"W X 11"H

**H) Exit Here Sign**  
**20303015** 22"W X 28"H  
**20303016** 8.5"W X 11"H

**I) Stand Here Floor Decal**  
**20303017** 12"W X 12"H

**J) Directional Arrow Floor Decal**  
**20303018** 18"W X 24"H

# Health & Safety

## Sanitization Product & Services

### Hand Sanitizing Stations

Using hand sanitizer reduces microbial counts and kills many harmful germs that could compromise the health of attendees with the COVID-19 and other viruses. Hand sanitizing stations provide convenient access to hand sanitizer after interactions where they happen.



**1510103 Clear Barrier**  
(plexi, clear) 31.5"W x 36"H

*Also available in opaque and personalization available.*

**1510100 Clear Barrier with graphic**

[Personalize here](#)

**Please Note:**

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options [here](#) and learn more about our SafeConnect Promise on [Freeman.com](#)



(888) 508-5054

Fax: (469) 621-5616

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#).

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Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by September 26, 2022.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>SOFT SEATING</b>						
<b>Naples Group - Black Vinyl</b>						
_____	810119	Chair.....	625.00	687.50	875.00	_____
_____	830120	Loveseat.....	725.00	797.50	1,015.00	_____
_____	830119	Sofa.....	825.00	907.50	1,155.00	_____
<b>Munich Group - Gray Fabric</b>						
_____	810151	Armless Chair.....	400.00	440.00	560.00	_____
<b>Baja Group - White Vinyl</b>						
_____	81050	Chair.....	625.00	687.50	875.00	_____
_____	83020	Loveseat.....	725.00	797.50	1,015.00	_____
_____	83019	Sofa.....	825.00	907.50	1,155.00	_____
<b>Valencia - Velvet</b>						
_____	810180	Chair - Spice Orange.....	500.00	550.00	700.00	_____
_____	83045	Sofa - Coffee Brown.....	650.00	715.00	910.00	_____
<b>Key Largo Group - Black Fabric</b>						
_____	830950	Loveseat.....	600.00	660.00	840.00	_____
_____	830951	Sofa.....	700.00	770.00	980.00	_____
_____	810950	Chair.....	500.00	550.00	700.00	_____
<b>Allegro Group - Blue Fabric</b>						
_____	81019	Chair.....	500.00	550.00	700.00	_____
_____	83015	Sofa.....	700.00	770.00	980.00	_____
<b>Fairfax Group - White Vinyl</b>						
_____	810949	Chair.....	400.00	440.00	560.00	_____
_____	830949	Sofa.....	600.00	660.00	840.00	_____
<b>Palm Beach - White Vinyl</b>						
_____	83040	Sofa.....	725.00	797.50	1,015.00	_____
<b>Sterling Group - Gray Fabric</b>						
_____	81037	Chair.....	725.00	797.50	1,015.00	_____
_____	8309	Sofa.....	975.00	1,072.50	1,365.00	_____
<b>Cordoba Group - Taupe/Black</b>						
_____	81048	Chair.....	N/A	N/A	N/A	_____
_____	83013	Loveseat.....	N/A	N/A	N/A	_____

#### CASUAL SEATING

<b>Ottomans</b>						
_____	815122	Endless Square - White Vinyl.....	410.00	451.00	574.00	_____
_____	815123	Endless Square - Black Vinyl.....	410.00	451.00	574.00	_____
_____	815953	Endless Curve - White Vinyl.....	435.00	478.50	609.00	_____
_____	815952	Endless Curve - Black Vinyl.....	435.00	478.50	609.00	_____
_____	81518	Vibe Cube - Blue Vinyl.....	150.00	165.00	210.00	_____
_____	81519	Vibe Cube - Red Vinyl.....	150.00	165.00	210.00	_____
_____	81525	Vibe Cube - Orange Vinyl.....	150.00	165.00	210.00	_____
_____	81517	Vibe Cube - Yellow Vinyl.....	150.00	165.00	210.00	_____
_____	81530	Vibe Cube - Black Vinyl.....	150.00	165.00	210.00	_____
_____	81531	Vibe Cube - White Vinyl.....	150.00	165.00	210.00	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Ottomans (continued)</b>						
	81532	Vibe Cube - Steel Blue Vinyl.....	150.00	165.00	210.00	
	81533	Vibe Cube - Silver Vinyl.....	150.00	165.00	210.00	
	81534	Vibe Cube - Purple Vinyl.....	150.00	165.00	210.00	
	81535	Vibe Cube -Citrus Green Vinyl.....	150.00	165.00	210.00	
	81536	Vibe Cube - Taupe Vinyl.....	150.00	165.00	210.00	
	81537	Vibe Cube - Spice Orange Vinyl.....	150.00	165.00	210.00	
	81538	Vibe Cube - Desert Rose Vinyl.....	150.00	165.00	210.00	
	815151	Marche Swivel - Gray Fabric.....	210.00	231.00	294.00	
	815154	Marche Swivel - Red Fabric.....	210.00	231.00	294.00	
	815159	Marche Swivel - Blue Fabric.....	210.00	231.00	294.00	
	815152	Marche Swivel - Linen Fabric.....	210.00	231.00	294.00	
	815157	Marche Swivel - Meadow Green Fabric.....	210.00	231.00	294.00	
	815158	Marche Swivel - Pear Yellow Fabric.....	210.00	231.00	294.00	
	815156	Marche Swivel - Plum Fabric.....	210.00	231.00	294.00	
	815153	Marche Swivel - Raspberry Fabric.....	210.00	231.00	294.00	
	815155	Marche Swivel - Rose Quartz Fabric.....	210.00	231.00	294.00	
	815150	Marche Swivel - White Vinyl.....	210.00	231.00	294.00	
	815160	Marche Swivel - Orange Fabric.....	210.00	231.00	294.00	
	81540	Marche Swivel - Forest Green Vinyl.....	210.00	231.00	294.00	
	81541	Marche Swivel - Teal Velvet.....	210.00	231.00	294.00	
	81542	Marche Swivel - Distressed Brown Vinyl.....	210.00	231.00	294.00	
	81543	Marche Swivel - Black Vinyl.....	210.00	231.00	294.00	
	81539	Marche Swivel - Ivory Faux Sheep Fur.....	210.00	231.00	294.00	
<b>Beverly Bench Ottomans</b>						
	81550	Black Vinyl.....	410.00	451.00	574.00	
	81551	Brown Fabric.....	410.00	451.00	574.00	
	81552	Gray Fabric.....	410.00	451.00	574.00	
	81553	Linen Fabric.....	410.00	451.00	574.00	
	81554	Ocean Blue Fabric.....	410.00	451.00	574.00	
	81555	Red Fabric.....	410.00	451.00	574.00	
	81556	White Vinyl.....	410.00	451.00	574.00	
<b>Beverly Small Bench Ottomans</b>						
	81560	Black Vinyl.....	310.00	341.00	434.00	
	81561	Blue Fabric.....	310.00	341.00	434.00	
	81562	Brown Fabric.....	310.00	341.00	434.00	
	81563	Green Fabric.....	310.00	341.00	434.00	
	81565	Linen Fabric.....	310.00	341.00	434.00	
	81568	Red Fabric.....	310.00	341.00	434.00	
	81569	White Vinyl.....	310.00	341.00	434.00	
	81566	Lavender Fabric.....	310.00	341.00	434.00	
	81567	Orange Fabric.....	310.00	341.00	434.00	
	81564	Gray Fabric.....	310.00	341.00	434.00	
	81570	Yellow Fabric.....	310.00	341.00	434.00	
<b>Accent Chairs</b>						
	71089	Black Diamond Side Chair.....	135.00	148.50	189.00	
	71090	Black Diamond Arm Chair.....	150.00	165.00	210.00	
	810861	Laguna Chair - Maple/Chrome.....	160.00	176.00	224.00	



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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Accent Chairs (continued)</b>						
	210108	Limerick® Chair by Herman Miller.....	90.00	99.00	126.00	
	810816	Madrid Chair - White Vinyl/Chrome.....	625.00	687.50	875.00	
	810948	Meeting Chair - White Vinyl.....	325.00	357.50	455.00	
	810164	Marina Chair - White Vinyl.....	180.00	198.00	252.00	
	810160	Marina Chair - Black Vinyl.....	180.00	198.00	252.00	
	810161	Marina Chair - Brown Fabric.....	180.00	198.00	252.00	
	810162	Marina Chair - Ocean Blue Fabric.....	180.00	198.00	252.00	
	810163	Marina Chair - Red Fabric.....	180.00	198.00	252.00	
	810131	Malba Chair - Gray Molded Plastic.....	115.00	126.50	161.00	
	810130	Malba Chair - Green Molded Plastic.....	115.00	126.50	161.00	
	810846	Christopher Chair - White Vinyl/Chrome.....	150.00	165.00	210.00	
	810851	Zenith Chair - White/Chrome.....	160.00	176.00	224.00	
	810841	Rustique Chair - Gunmetal.....	150.00	165.00	210.00	
	810837	Razor Armless Chair - White High Density Plastic.....	110.00	121.00	154.00	
	810875	Swanson Swivel Chair - White Vinyl.....	325.00	357.50	455.00	
	81083	Blade Chair - Sky Blue.....	110.00	121.00	154.00	
	81082	Blade Chair - Red.....	110.00	121.00	154.00	
	81093	Lucent Chair - Frosted Acrylic.....	200.00	220.00	280.00	
	810145	Wentworth Chair - Brown Vinyl.....	325.00	357.50	455.00	
	81024	Atherton Chair - Brown Leather.....	725.00	797.50	1,015.00	
	81034	Bowery Chair - Yellow Fabric.....	500.00	550.00	700.00	
	81035	Century Chair - Gray Velvet.....	500.00	550.00	700.00	
	81036	Lena Chair - Green Leather.....	500.00	550.00	700.00	
	81031	Montreal Chair - Blue Fabric.....	625.00	687.50	875.00	
	81032	Pasadena Chair - White Plastic.....	315.00	346.50	441.00	
	81038	Tech Chair - Gray Vinyl.....	625.00	687.50	875.00	
	81039	Tech Tablet Chair - Gray Vinyl.....	625.00	687.50	875.00	
	81046	Brooklyn Swivel Meeting Chair - White/Oak.....	N/A	N/A	N/A	
	81047	Brooklyn Swivel Meeting Chair - White/Black.....	N/A	N/A	N/A	
<b>Executive Seating</b>						
	71045	Gray Gaslift Chair Without Arms.....	240.00	264.00	336.00	
	810874	La Brea Swivel Chair - Charcoal Gray Fabric.....	400.00	440.00	560.00	
	810175	Genesis Chair - Black.....	250.00	275.00	350.00	
	810844	Pro Executive High Back Chair - White Vinyl.....	350.00	385.00	490.00	
	810946	Pro Executive High Back Chair - Black Vinyl.....	350.00	385.00	490.00	
	810945	Pro Executive Mid Back Chair - White Vinyl.....	350.00	385.00	490.00	
	810944	Pro Executive Mid Back Chair - Black Vinyl.....	350.00	385.00	490.00	
	810947	Pro Executive Guest Chair - Black Vinyl.....	350.00	385.00	490.00	
	810170	Cupertino Mid Back Chair - Black Vinyl.....	450.00	495.00	630.00	
<b>Barstools</b>						
	71088	Black Diamond Stool.....	195.00	214.50	273.00	
	71047	Gray Gaslift Stool without Arms.....	295.00	324.50	413.00	
	810860	Laguna Barstool - Maple/Chrome.....	210.00	231.00	294.00	
	210109	Limerick® Stool by Herman Miller.....	140.00	154.00	196.00	
	810872	Lift Barstool - Gray Vinyl/Chrome.....	195.00	214.50	273.00	
	810873	Lift Barstool - Red Vinyl/Chrome.....	195.00	214.50	273.00	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Barstools (continued)</b>						
	810871	Lift Barstool - Black Vinyl/Chrome.....	195.00	214.50	273.00	
	810870	Lift Barstool - White Vinyl/Chrome.....	195.00	214.50	273.00	
	810103	Banana Barstool - White Vinyl/Chrome.....	220.00	242.00	308.00	
	810104	Banana Barstool - Black Vinyl/Chrome.....	220.00	242.00	308.00	
	810850	Zenith Barstool - White/Chrome.....	210.00	231.00	294.00	
	810840	Zoey Barstool - White Vinyl/Chrome.....	340.00	374.00	476.00	
	810848	Christopher Barstool - White Vinyl/Chrome.....	210.00	231.00	294.00	
	810202	Shark Swivel Barstool - White Plastic/Chrome.....	350.00	385.00	490.00	
	810839	Rustique Barstool - Gunmetal.....	150.00	165.00	210.00	
	81080	Blade Barstool - Red.....	160.00	176.00	224.00	
	81081	Blade Barstool - Sky Blue.....	160.00	176.00	224.00	
	81092	Lucent Barstool - Frosted Acrylic.....	260.00	286.00	364.00	
	810135	Task Stool - Black Fabric.....	305.00	335.50	427.00	
	81026	Marina Barstool - Ocean Blue.....	240.00	264.00	336.00	
	81027	Marina Barstool - Black Vinyl.....	240.00	264.00	336.00	
	81028	Marina Barstool - Brown Fabric.....	240.00	264.00	336.00	
	81029	Marina Barstool - Red Fabric.....	240.00	264.00	336.00	
	81030	Marina Barstool - White Vinyl.....	240.00	264.00	336.00	

**Draped Tables & Counters**

**Draped Tables** - Tables are 24" wide  
☐ Black ☐ Blue ☐ White ☐ Gray ☐ Red

	124330	Draped Table 3'L x 30"H.....	N/A	N/A	N/A	
	124430	Draped Table 4'L x 30"H.....	175.00	192.50	245.00	
	124630	Draped Table 6'L x 30"H.....	210.00	231.00	294.00	
	124830	Draped Table 8'L x 30"H.....	225.00	247.50	315.00	
	12404630	4th Side Drape 6'L x 30"H.....	50.00	55.00	70.00	
	12404830	4th Side Drape 8'L x 30"H.....	50.00	55.00	70.00	
	124342	Draped Counter 3'L x 42"H.....	N/A	N/A	N/A	
	124442	Draped Counter 4'L x 42"H.....	210.00	231.00	294.00	
	124642	Draped Counter 6'L x 42"H.....	230.00	253.00	322.00	
	124842	Draped Counter 8'L x 42"H.....	260.00	286.00	364.00	
	12404642	4th Side Drape 6'L x 42"H.....	60.00	66.00	84.00	
	12404842	4th Side Drape 8'L x 42"H.....	60.00	66.00	84.00	

**Undraped Tables & Counters**

	125330	Undraped Table 3'L x 30"H.....	N/A	N/A	N/A	
	125430	Undraped Table 4'L x 30"H.....	125.00	137.50	175.00	
	125630	Undraped Table 6'L x 30"H.....	160.00	176.00	224.00	
	125830	Undraped Table 8'L x 30"H.....	175.00	192.50	245.00	
	125342	Undraped Counter 3'L x 42"H.....	N/A	N/A	N/A	
	125442	Undraped Counter 4'L x 42"H.....	150.00	165.00	210.00	
	125642	Undraped Counter 6'L x 42"H.....	170.00	187.00	238.00	
	125842	Undraped Counter 8'L x 42"H.....	200.00	220.00	280.00	

**Table Top Risers** - Risers are 8" wide

	1504100	Black 4'L x 7"H Corrugated Riser.....	30.15	33.15	42.20	
	1504101	White 4'L x 7"H Corrugated Riser.....	30.15	33.15	42.20	
	1506100	Black 6'L x 7"H Corrugated Riser.....	35.30	38.85	49.40	
	1506101	White 6'L x 7"H Corrugated Riser.....	35.30	38.85	49.40	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Table Top Risers - Risers are 8" wide (continued)</b>						
_____	1508100	Black 8'L x 7"H Corrugated Riser.....	40.70	44.75	57.00	_____
_____	1508101	White 8'L x 7"H Corrugated Riser.....	40.70	44.75	57.00	_____
_____	1504200	Black 4'L x 14"H Corrugated Riser.....	46.10	50.70	64.55	_____
_____	1504201	White 4'L x 14"H Corrugated Riser.....	46.10	50.70	64.55	_____
_____	1506200	Black 6'L x 14"H Corrugated Riser.....	56.40	62.05	78.95	_____
_____	1506201	White 6'L x 14"H Corrugated Riser.....	56.40	62.05	78.95	_____
_____	1508200	Black 8'L x 14"H Corrugated Riser.....	40.70	44.75	57.00	_____
_____	1508201	White 8'L x 14"H Corrugated Riser.....	40.70	44.75	57.00	_____
<b>Pedestal Tables - Soho Series</b>						
_____	72069	Black Top Cafe Table - 30"H x 24"W.....	250.00	275.00	350.00	_____
_____	72067	Black Top Cafe Table - 30"H x 36"W.....	265.00	291.50	371.00	_____
_____	72066	Black Top Mini Table - 18"H x 18"W.....	143.90	158.30	201.45	_____
_____	72070	Black Top Bistro Table - 42"H x 24"W.....	250.00	275.00	350.00	_____
_____	72068	Black Top Bistro Table - 42"H x 36"W.....	265.00	291.50	371.00	_____
<b>Pedestal Tables - Chelsea Series</b>						
_____	72063	Butcher Block Top Cafe Table - 30"H x 30"W.....	250.00	275.00	350.00	_____
_____	72064	Butcher Block Top Cafe Table - 30"H x 36"W.....	265.00	291.50	371.00	_____
_____	720163	Butcher Block Top Bistro Table - 42"H x 30"W.....	250.00	275.00	350.00	_____
_____	720164	Butcher Block Top Bistro Table - 42"H x 36"W.....	265.00	291.50	371.00	_____
<b>Pedestal Tables</b>						
_____	8201208	Hydraulic Base Cafe Table - Maple.....	395.00	434.50	553.00	_____
_____	8201207	Hydraulic Base Bar Table - Maple.....	395.00	434.50	553.00	_____
_____	8201209	Hydraulic Base Cafe Table - Graphite.....	410.00	451.00	574.00	_____
_____	8201211	Hydraulic Base Bar Table - Graphite.....	410.00	451.00	574.00	_____
_____	8201206	Hydraulic Base Cafe Table - Maple.....	410.00	451.00	574.00	_____
_____	8201205	Hydraulic Base Bar Table - Maple.....	410.00	451.00	574.00	_____
_____	820126	Hydraulic Base Cafe Table - White Laminate.....	410.00	451.00	574.00	_____
_____	820125	Hydraulic Base Bar Table - White Laminate.....	410.00	451.00	574.00	_____
_____	820241	Madison Hydraulic Base Cafe Table - Gray Acajou.....	395.00	434.50	553.00	_____
_____	820240	Madison Hydraulic Base Bar Table - Gray Acajou.....	395.00	434.50	553.00	_____
_____	820265	Madison Cafe Table - Gray Acajou.....	295.00	324.50	413.00	_____
_____	820264	Madison Bar Table - Gray Acajou.....	295.00	324.50	413.00	_____
_____	8201220	30" Cafe Table Black Base - White Laminate.....	295.00	324.50	413.00	_____
_____	8201221	30" Bar Table Black Base - White Laminate.....	295.00	324.50	413.00	_____
_____	8201222	30" Bar Table Chrome Base - White Laminate.....	395.00	434.50	553.00	_____
_____	8201223	30" Cafe Table Chrome Base - White Laminate.....	395.00	434.50	553.00	_____
_____	820920	30" Bar Table Chrome Hydraulic Base - Red.....	395.00	434.50	553.00	_____
_____	820921	30" Cafe Table Chrome Hydraulic Base - Red.....	395.00	434.50	553.00	_____
_____	820922	30" Bar Table Chrome Hydraulic Base - Graphite.....	395.00	434.50	553.00	_____
_____	820923	30" Cafe Table Chrome Hydraulic Base - Graphite.....	395.00	434.50	553.00	_____
_____	820930	30" Bar Table w/ Hydraulic Base - Blue.....	395.00	434.50	553.00	_____
_____	820931	30" Bar Table w/ Black Base - Blue.....	295.00	324.50	413.00	_____
_____	820932	30" Bar Table w/ Hydraulic Base - Wood.....	395.00	434.50	553.00	_____
_____	820933	30" Bar Table w/ Black Base - Wood.....	295.00	324.50	413.00	_____
_____	820940	30" Cafe Table w/ Hydraulic Base - Blue.....	395.00	434.50	553.00	_____
_____	820941	30" Cafe Table w/ Black Base - Blue.....	295.00	324.50	413.00	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Pedestal Tables (continued)</b>						
	820942	30" Cafe Table w/ Hydraulic Base - Wood.....	395.00	434.50	553.00	
	820943	30" Cafe Table w/ Black Base - Wood.....	295.00	324.50	413.00	
	820910	30" Bar Table w/ Hydraulic Base - Gunmetal.....	395.00	434.50	553.00	
	820911	30" Bar Table w/ Hydraulic Base - Black.....	395.00	434.50	553.00	
	820912	30" Bar Table w/ Hydraulic Base - Green.....	395.00	434.50	553.00	
	820913	30" Bar Table w/ Hydraulic Base - Orange.....	395.00	434.50	553.00	
	820268	30" Bar Table w/ Hydraulic Base - Whiteboard.....	N/A	N/A	N/A	
	820914	30" Bar Table w/ Hydraulic Base - Yellow.....	395.00	434.50	553.00	
	820915	30" Bar Table w/ Black Base - Gunmetal.....	295.00	324.50	413.00	
	820916	30" Bar Table w/ Black Base - Black.....	295.00	324.50	413.00	
	820917	30" Bar Table w/ Black Base - Green.....	295.00	324.50	413.00	
	820918	30" Bar Table w/ Black Base - Orange.....	295.00	324.50	413.00	
	820919	30" Bar Table w/ Black Base - Yellow.....	295.00	324.50	413.00	
	820269	30" Bar Table w/ Black Base - Whiteboard.....	N/A	N/A	N/A	
	8201230	30" Cafe Table w/ Hydraulic Base - Gunmetal.....	395.00	434.50	553.00	
	8201231	30" Cafe Table w/ Hydraulic Base - Black.....	395.00	434.50	553.00	
	8201232	30" Cafe Table w/ Hydraulic Base - Green.....	395.00	434.50	553.00	
	8201233	30" Cafe Table w/ Hydraulic Base - Orange.....	395.00	434.50	553.00	
	8201234	30" Cafe Table w/ Hydraulic Base - Yellow.....	395.00	434.50	553.00	
	820270	30" Cafe Table w/ Hydraulic Base - Whiteboard.....	N/A	N/A	N/A	
	8201235	30" Cafe Table w/ Black Base - Gunmetal.....	295.00	324.50	413.00	
	8201236	30" Cafe Table w/ Black Base - Black.....	295.00	324.50	413.00	
	8201237	30" Cafe Table w/ Back Base - Green.....	295.00	324.50	413.00	
	8201238	30" Cafe Table w/ Black Base - Orange.....	295.00	324.50	413.00	
	8201239	30" Cafe Table w/ Black Base - Yellow.....	295.00	324.50	413.00	
	820271	30" Cafe Table w/ Black Base - Whiteboard.....	N/A	N/A	N/A	
	8201240	36" Bar Table w/ Hydraulic Base - Black.....	410.00	451.00	574.00	
	8201241	36" Bar Table w// Black Base - Black.....	325.00	357.50	455.00	
	8201242	36" Cafe Table w/ Hydraulic Base - Black.....	410.00	451.00	574.00	
	8201243	36" Cafe Table w/ Black Base - Black.....	325.00	357.50	455.00	
	820273	36" Bar Table w/ Black Base - Whiteboard.....	N/A	N/A	N/A	
	820272	36" Bar Table w/ Hydraulic Base - Whiteboard.....	N/A	N/A	N/A	
	820267	36" Cafe Table w/ Black Base - Whiteboard.....	N/A	N/A	N/A	
	820274	36" Cafe Table w/ Hydraulic Base - Whiteboard.....	N/A	N/A	N/A	

**Accent Tables**

	82015	Silverado End Table - Tempered Glass/Painted Steel.....	295.00	324.50	413.00	
	82014	Silverado Cocktail Table - Tempered Glass/Painted Steel.....	375.00	412.50	525.00	
	820252	Alondra End Table - Glass/Chrome.....	295.00	324.50	413.00	
	820250	Alondra Cocktail Table - Glass/Chrome.....	375.00	412.50	525.00	
	820253	Alondra End Table - Wood/Chrome.....	295.00	324.50	413.00	
	820251	Alondra Cocktail Table - Wood/Chrome.....	375.00	412.50	525.00	
	8201224	Atomic 36" Round Table - Glass/Chrome.....	380.00	418.00	532.00	
	8201225	Atomic 42" Round Table - Glass/Chrome.....	395.00	434.50	553.00	
	82028	Geo End Table - Wood/Black Steel.....	250.00	275.00	350.00	
	82027	Geo Cocktail Table - Wood/Black Steel.....	325.00	357.50	455.00	



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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
	82035	Geo End Table - Glass/Chrome.....	250.00	275.00	350.00	
	82034	Geo Cocktail Table - Glass/Chrome.....	325.00	357.50	455.00	
	82054	Sydney End Table - Black Laminate/Brushed Steel..	250.00	275.00	350.00	
	82055	Sydney End Table - White Laminate/Brushed Steel..	250.00	275.00	350.00	
	82052	Sydney Cocktail Table - Black Laminate/Brushed Steel.....	325.00	357.50	455.00	
	82053	Sydney Cocktail Table - White Laminate/Brushed Steel.....	325.00	357.50	455.00	
	82079	Sydney End Table - Blue Laminate/Brushed Steel....	250.00	275.00	350.00	
	82080	Sydney End Table - Wood Laminate/Brushed Steel..	250.00	275.00	350.00	
	82077	Sydney Cocktail Table - Blue Laminate/Brushed Steel.....	325.00	357.50	455.00	
	82078	Sydney Cocktail Table - Wood Laminate/Brushed Steel.....	325.00	357.50	455.00	
	82075	Regis End Table - Brushed Metal.....	295.00	324.50	413.00	
	82074	Regis Bench Table - Brushed Metal.....	375.00	412.50	525.00	
	820844	Aura Round Table - White Metal.....	175.00	192.50	245.00	
	82043	Geo Square-Round Table - Glass/Black Steel.....	395.00	434.50	553.00	
	82044	Geo Square-Round Table - Glass/Chrome.....	395.00	434.50	553.00	
	8201226	Rustique Square Metal Bar Table - Gray.....	350.00	385.00	490.00	
	820130	Mesa Cocktail Table - Black/Bronze.....	325.00	357.50	455.00	
	820131	Mesa Cocktail Table - Glass/Bronze.....	325.00	357.50	455.00	
	820132	Mesa Cocktail Table - Wood/Bronze.....	325.00	357.50	455.00	
	820133	Mesa End Table - Black/Bronze.....	250.00	275.00	350.00	
	820134	Mesa End Table - Glass/Bronze.....	250.00	275.00	350.00	
	820135	Mesa End Table - Wood/Bronze.....	250.00	275.00	350.00	
	820310	Sedona Side Table - Black/Bronze.....	175.00	192.50	245.00	
	820311	Sedona Side Table - Wood/Bronze.....	175.00	192.50	245.00	
	820312	Sedona Side Table - White/Bronze.....	175.00	192.50	245.00	
	820320	Taos Side Table - Black/Bronze.....	175.00	192.50	245.00	
	820321	Taos Side Table Wood/Bronze.....	175.00	192.50	245.00	
	820322	Taos Side Table - White/Bronze.....	175.00	192.50	245.00	
<b>Conference Tables</b>						
	82041	Geo Conference Table - Glass/Black Steel.....	495.00	544.50	693.00	
	82051	Geo Conference Table - Glass/Chrome.....	495.00	544.50	693.00	
	820260	Madison Conference Table - Gray Acajou.....	450.00	495.00	630.00	
	820708	42" Round Conference Table - White Laminate.....	450.00	495.00	630.00	
	820261	Madison 5' Conference Table - Gray Acajou.....	595.00	654.50	833.00	
	820262	Madison 8' Conference Table - Gray Acajou.....	1,050.00	1,155.00	1,470.00	
	820263	Madison 10' Conference Table - Gray Acajou.....	1,050.00	1,155.00	1,470.00	
	820951	Ventura Bar Table - Maple w/ Grommets.....	700.00	770.00	980.00	
	820952	Ventura Communal Bar Table - Black.....	700.00	770.00	980.00	
	820953	Ventura Bar Table - White w/ Grommets.....	700.00	770.00	980.00	
	820954	Ventura Communal Bar Table - Maple.....	700.00	770.00	980.00	
	820956	Ventura Communal Bar Table - White.....	700.00	770.00	980.00	
	820963	Ventura Communal Cafe Table - Maple.....	600.00	660.00	840.00	
	820960	Ventura Cafe Table - Maple w/ Grommets.....	600.00	660.00	840.00	
	820961	Ventura Cafe Table - White w/ Grommets.....	600.00	660.00	840.00	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
	820966	Ventura Communal Cafe Table - White.....	600.00	660.00	840.00	
	820962	Ventura Communal Cafe Table - Black.....	600.00	660.00	840.00	
	8201244	42" Round Conference Table - Black Laminate.....	450.00	495.00	630.00	
	8201	10' Table - Black Laminate.....	1,050.00	1,155.00	1,470.00	
	8203	5' Table - Black Laminate.....	595.00	654.50	833.00	
	8205	8' Table - Black Laminate.....	1,050.00	1,155.00	1,470.00	
<b>Office</b>						
	84075	Madison Desk - Gray Acajou.....	690.10	759.10	966.15	
	84078	Madison Bookcase - Gray Acajou.....	491.85	541.05	688.60	
<b>Computer Desks/Tables</b>						
	820706	Work Desk - White Laminate.....	395.00	434.50	553.00	

**POWERED****Powered Seating**

	810120	Naples Chair, Powered - Black Vinyl.....	725.00	797.50	1,015.00	
	830122	Naples Loveseat, Powered - Black Vinyl.....	825.00	907.50	1,155.00	
	830121	Naples Sofa, Powered - Black Vinyl.....	925.00	1,017.50	1,295.00	

**Powered Tables**

	820950	Ventura Communal Bar Table, Powered - Black.....	800.00	880.00	1,120.00	
	820955	Ventura Communal Bar Table, Powered - White.....	800.00	880.00	1,120.00	
	820964	Ventura Communal Cafe Table, Powered - Black.....	700.00	770.00	980.00	
	820965	Ventura Communal Cafe Table, Powered - White.....	700.00	770.00	980.00	
	84083	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal.....	715.85	787.45	1,002.20	
	84084	Tech Desk, Powered - Black Metal.....	625.75	688.35	876.05	
	82076	Sydney Cocktail Table, Powered - Black.....	425.00	467.50	595.00	
	82073	Sydney Cocktail Table, Powered - White.....	425.00	467.50	595.00	
	8202	10' Table, Powered - Black Laminate.....	1,150.00	1,265.00	1,610.00	
	8204	5' Table, Powered - Black Laminate.....	695.00	764.50	973.00	
	8206	8' Table, Powered - Black Laminate.....	1,150.00	1,265.00	1,610.00	

**Powered Pedestals**

	85060	Powered Locking Pedestal 36" H, Black.....	592.25	651.50	829.15	
	85061	Powered Locking Pedestal 36" H, White.....	592.25	651.50	829.15	
	85062	Powered Locking Pedestal 42" H, Black.....	708.15	778.95	991.40	
	85063	Powered Locking Pedestal 42" H, White.....	708.15	778.95	991.40	
	820710	Wireless Charging Table, Powered.....	395.00	434.50	553.00	

**Midtown Counters & Bars**

	850103	Midtown Powered Counter Unlighted - Pewter.....	1,854.00	2,039.40	2,595.60	
	850102	Midtown Powered Counter Lighted w/ Plug-In - Pewter.....	2,157.85	2,373.65	3,021.00	
	850101	Midtown Bar Unlighted - Pewter.....	1,660.90	1,827.00	2,325.25	
	850100	Midtown Bar Lighted w/ Plug-In - Pewter.....	1,972.45	2,169.70	2,761.45	

**DISPLAY & ACCESSORIES****Product Storage**

	84080	3 Door File Cabinet on Castors - Black .....	218.90	240.80	306.45	
	85020	Posh Shelving w/ Chrome Frame - White.....	648.90	713.80	908.45	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Refrigerator</b>						
	8503001	Refrigerator - White.....	1,763.90	1,940.30	2,469.45	
	8983000	Small Refrigerator.....	N/A	N/A	N/A	
<b>Lighting</b>						
	850707	Mason Table Lamp - White/Brushed Silver.....	185.40	203.95	259.55	
	850708	Mason Floor Lamp - White/Brushed Silver.....	275.55	303.10	385.75	
<b>Display</b>						
	75030	Display Cube - Black - 12" Small.....	260.85	286.95	365.20	
	75031	Display Cube - Black - 18" Medium.....	268.20	295.00	375.50	
	75032	Display Cube - Black - 24" Large.....	278.95	306.85	390.55	
	72056	Display Counter - Black.....	296.90	326.60	415.65	
<b>Boxwood Hedges</b>						
	85030	7' Boxwood Hedge.....	640.00	704.00	896.00	
	85035	4' Boxwood Hedge.....	350.00	385.00	490.00	
<b>Accessories</b>						
	220121	Chrome Stanchion w/ 8' Retractable Belt.....	111.10	122.20	155.55	
	220118	Chrome Sign Holder.....	111.10	122.20	155.55	
	750135	Round Literature Rack.....	242.95	267.25	340.15	
	750136	Flat Literature Rack.....	171.05	188.15	239.45	
	220109	Chrome Coat Tree.....	55.50	61.05	77.70	
	220134	Aluminum Easel.....	42.25	46.50	59.15	
	220110	Chrome Bag Rack.....	111.10	122.20	155.55	
	10201484	Floor Standing Bulletin Board.....	270.80	297.90	379.10	
	220106	Corrugated Wastebasket.....	25.00	27.50	35.00	
	8502	Village Charging Hub.....	254.00	279.40	355.60	
<b>Special Drape</b>						
<input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Gray <input type="checkbox"/> Red						
	12103	Special Drape 3'H (per ft.).....	15.10	16.60	21.15	
	12108	Special Drape 8'H (per ft.).....	20.65	22.70	28.90	

**TOTAL COST**

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

Freeman<sup>™</sup>

# Flooring solutions

Stand out in style.

Visit us at [freeman.com](https://freeman.com)



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## Your exhibit's flooring should complement your brand

- The largest selection of exhibit flooring in the industry with a wide choice of colors and sizes
- New vinyl and turf solutions added to broaden your options and freshen your space
- Colorfast carpeting boasts a consistent shade every time
- All carpet and padding is manufactured with 100% recycled material
- Rental prices include delivery, installation, carpet removal and material handling fees

# Most popular flooring options

**Freeman offers the widest selection of flooring options, ensuring you can take your booth to the next level.**  
Choose from varying carpet weights to fit your level of comfort and durability or stand out with vinyl and turf.  
Continue reading for more detail on each flooring option.

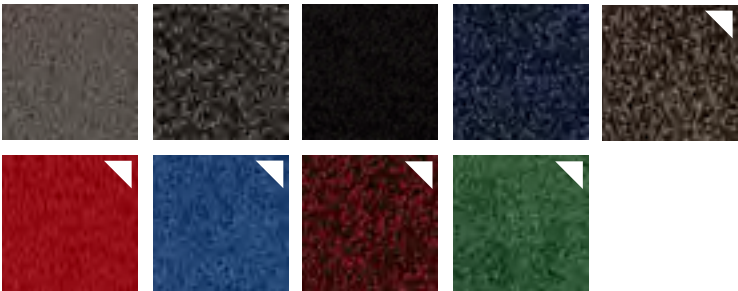
**Be sure to order before the discount deadline!**

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

▼ = Available only before the discount deadline

## Classic Collection

16oz carpet



## Designer Plus Collection

30oz carpet

NEW



## Supreme Collection

45oz carpet

NEW



## Expo Flex Collection

10ft vinyl

NEW



## Event Flex Collection

12ft vinyl

NEW



## Riviera + Parkside Collections

Turf

NEW





# Classic Collection

## 16oz

- Best value and best seller
- Available in 10ft width and in the most common exhibit spaces including 10x10, 10x20, and 10x30
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



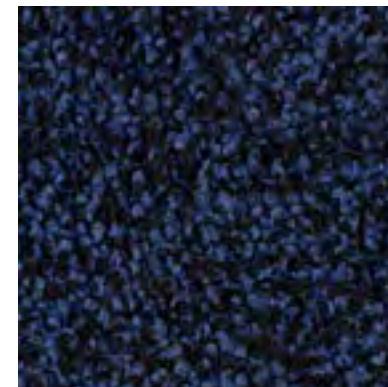
**Gray**



**Tuxedo**



**Black**



**Midnight**



**Blue**



**Red**

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# Custom Cut Classic Collection

16oz

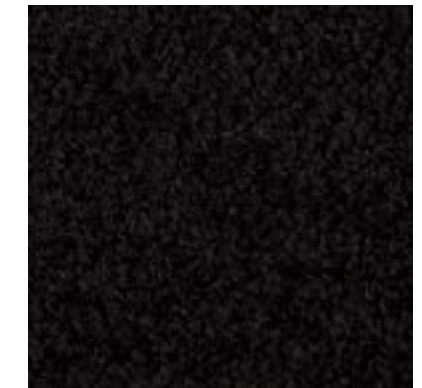
- 10ft width and custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee



**Gray**



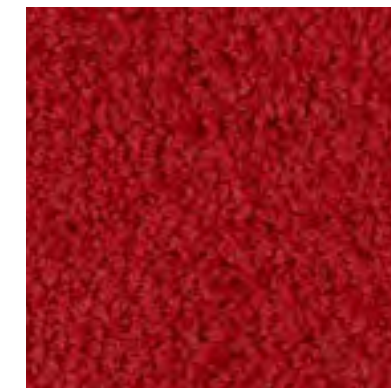
**Tuxedo**



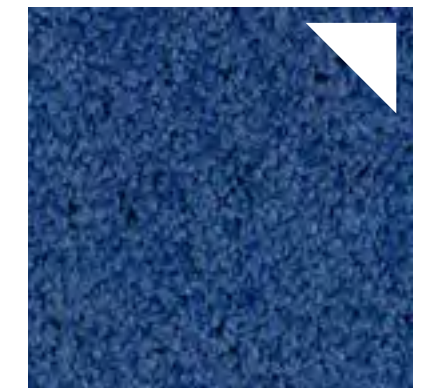
**Black**



**Midnight**



**Red**



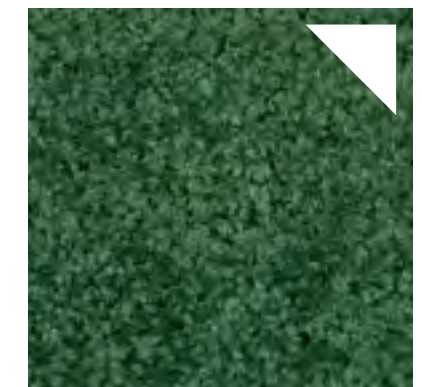
**Blue**



**Latte**



**Red Pepper**



**Green**

▼ = Available only before the discount deadline



NEW

# Designer Plus Collection

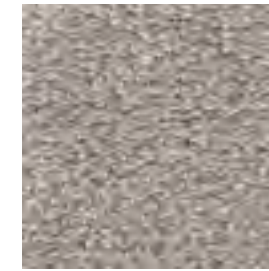
30oz

- Step up the comfort and durability with the Designer plus carpet
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



**Black**



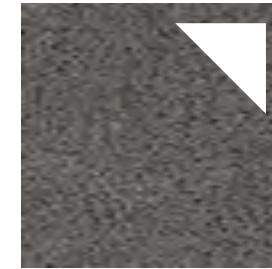
**Grey Pearl**



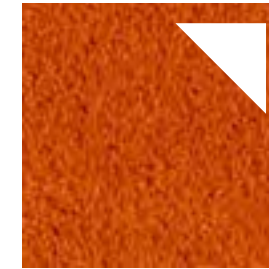
**Red**



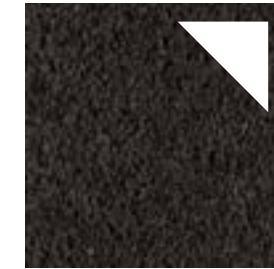
**Navy**



**Lava Rock**



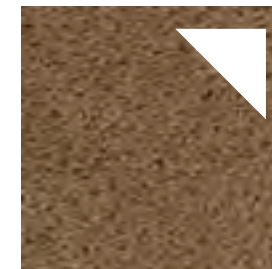
**Paprika**



**Graphite**



**Royal Blue**



**Silky Beige**



**Ivory**



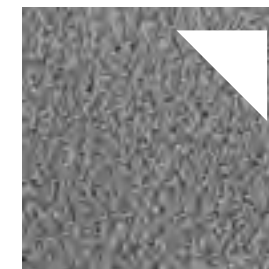
**Smoke**



**Sword**



**White**



**Silver Cloud**

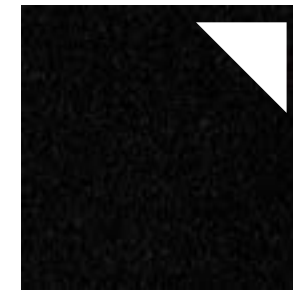
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NEW

# Supreme Collection

## 45oz

- The most plush flooring option with added durability
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee



**Black**



**Red**



**Silver Cloud**



**Navy**



**Charcoal**



**Reflex Blue**



**Cream**



**Silver Mist**



**Smoke**



**White**

▼ = Available only before the discount deadline

# Ordering after the discount deadline? Don't fret.

You can select from these options.

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)

## Classic Collection

16oz



Gray



Tuxedo



Black



Midnight

## Custom Cut Classic Collection

16oz



Gray



Tuxedo



Black



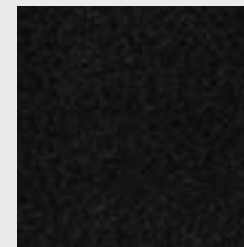
Midnight



Red

## Designer Plus Collection

30oz



Black



Gray Pearl





# Want to try something other than carpet? We have it!

Now offering vinyl and turf  
flooring solutions.



NEW

# Expo Vinyl Collection

- Get the upgraded appearance of wood or tile
- Standard 10ft width and can be custom cut to size
- Great for exhibit spaces in common sizes of 10x10, 10x20 and 10x30
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee



**Birch**



**Light Maple**



**Dark Maple**



**Ash**



**Smoke**

▼ = Available only before the discount deadline

NEW

# Event Flex Collection

- Get the look of classic wood, tile, or laminate – with easier installation
- 12ft width designed and cut to size
- Great for island exhibit spaces or aisle flooring designs
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)



**Whitewood**



**Silverwood**



**Dark Maple**



**Blackwood**



**Barnwood**

▼ = Available only before the discount deadline

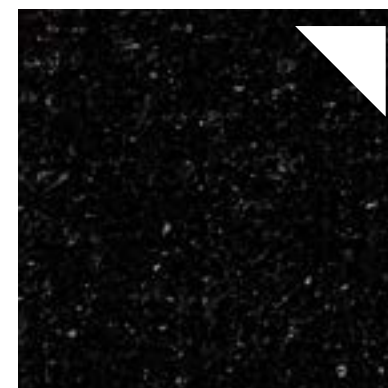
NEW

# Turf

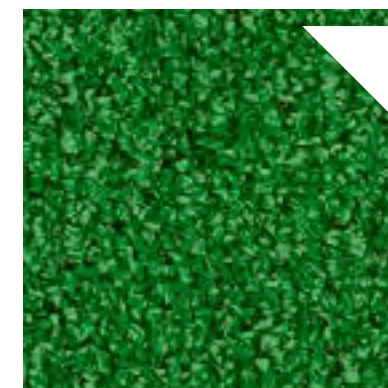
- Bring the outdoors to you with these synthetic grass flooring solutions
- Available in many shades of green and durable for both indoor and outdoor use
- Standard 12ft width and can be custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.

For fast, easy ordering, visit us at [freeman.com/find-show](https://freeman.com/find-show)

**Riviera** synthetic grass brings an outdoor feel to your event space. Optimized for durability and resistance that is ideal for indoor or outdoor use.

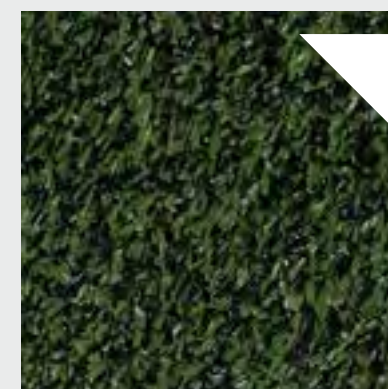


**Riviera Black**



**Riviera Green**

**Parkside** Parkside high-quality synthetic grass provides the real look and feel of your backyard. Colorfast and UV technology makes this the most durable turf solution for both indoor and outdoor use.



**Parkside Green**

▼ = Available only before the discount deadline



# Want to take your flooring to the next level?

Custom flooring options can be ordered for borders, patterns, logos and specific sizes. Contact your Freeman Sales Team member for more information about specialty and custom flooring selections.

Contact [solutions@freeman.com](mailto:solutions@freeman.com)





Freeman<sup>7</sup>

# Order before the discount deadline.

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

[freeman.com/find-show](https://freeman.com/find-show)

Visit us at [freeman.com](https://freeman.com) or contact us at [freeman.com/contact](https://freeman.com/contact)



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NAME OF SHOW: **NASGW 2022 Annual Meeting & Expo / October 26-28, 2022**

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

Take advantage of the Online Price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by September 26, 2022.

## FLOORING

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Products or colors with limited availability after the discount deadline are denoted with an asterisk \*
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- All carpets, padding and plastic covering contain recycled content and are recyclable.

### 10' Classic Carpet, Padding & Plastic Covering

#### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue\* ☐ Gray ☐ Midnight Blue ☐ Red\* ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
	10' x 10' Classic Carpet .....	\$ 260.00	\$ 286.00	\$ 364.00	
	10' x 20' Classic Carpet .....	\$ 520.00	\$ 572.00	\$ 728.00	
	10' x 30' Classic Carpet .....	\$ 780.00	\$ 858.00	\$ 1,092.00	
	10' x 10' Carpet Padding - Single Layer.....	\$ 160.00	\$ 176.00	\$ 224.00	
	10' x 20' Carpet Padding - Single Layer.....	\$ 320.00	\$ 352.00	\$ 448.00	
	10' x 30' Carpet Padding - Single Layer.....	\$ 480.00	\$ 528.00	\$ 672.00	
	10' x 10' Carpet Padding - Double Layer.....	\$ 320.00	\$ 352.00	\$ 448.00	
	10' x 20' Carpet Padding - Double Layer.....	\$ 640.00	\$ 704.00	\$ 896.00	
	10' x 30' Carpet Padding - Double Layer.....	\$ 960.00	\$ 1,056.00	\$ 1,344.00	
	Plastic Covering (price per sqft).....	\$ .90	\$ 1.00	\$ 1.25	

### Custom Cut Classic Carpet

- Order Custom Cut Classic Carpeting by the sqft if your size is not listed on the standard size order form.
- Pricing includes plastic covering, delivery, material handling, installation and removal.

#### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue\* ☐ Gray ☐ Green\* ☐ Latte\* ☐ Midnight ☐ Red\* ☐ Red pepper\* ☐ Tuxedo

**16 oz. Carpet Rental** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ X _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 5.20	\$ 5.70	\$ 7.30	

### Vinyl\*

- Pricing includes delivery, material handling, installation and removal.

#### 10 ft Expo Event Vinyl, choose your flooring color:

☐ Ash ☐ Birch ☐ Dark Maple ☐ Light Maple ☐ Smoke

**10 ft wide Vinyl** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ X _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 7.80	\$ 8.60	\$ 10.90	

#### 12 ft Event Flex Vinyl, choose your flooring color:

☐ Barnwood ☐ Blackwood ☐ Dark Maple ☐ Silverwood ☐ Whitewood

**12 ft wide Vinyl** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ X _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 9.75	\$ 10.75	\$ 13.65	

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E-MAIL ADDRESS : \_\_\_\_\_



### Upgraded Carpet\*

- Pricing includes plastic covering, delivery, material handling, installation and removal.

#### 30 oz Designer Plus Carpet, choose your carpet color:

☐ Black ☐ Graphite\* ☐ Gray Pearl ☐ Ivory\* ☐ Lava Rock\* ☐ Navy\* ☐ Paprika\* ☐ Red\* ☐ Royal Blue\* ☐ Silky Beige\*  
☐ Silver Cloud ☐ Smoke\* ☐ Sword\* ☐ White\*

#### 30 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 6.20	\$ 6.80	\$ 8.70	_____
Over 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 5.60	\$ 6.15	\$ 7.85	_____

#### 45 oz Supreme Carpet, choose your carpet color:

☐ Black\* ☐ Charcoal\* ☐ Cream\* ☐ Navy\* ☐ Red\* ☐ Reflex Blue\* ☐ Silver Cloud\* ☐ Silver Mist\* ☐ Smoke\* ☐ White\*

#### 45 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 7.10	\$ 7.80	\$ 9.95	_____
Over 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 6.40	\$ 7.05	\$ 8.95	_____



### Carpet Padding

- Pricing includes delivery, material handling, installation and removal.
- Order padding by the sqft if your size is not listed on the standard size order form.

#### Carpet Padding- Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 1.60	\$ 1.75	\$ 2.25	_____
Over 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 1.45	\$ 1.60	\$ 2.05	_____

#### Double Carpet Padding- Price per sqft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
100 - 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 3.20	\$ 3.50	\$ 4.50	_____
Over 700 sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 2.90	\$ 3.20	\$ 4.05	_____

#### Vinyl Flooring Padding - Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 4.70	\$ 5.15	\$ 6.60	_____

### Turf\*

- Pricing includes delivery, material handling, installation and removal.

#### Riviera Turf, choose your color:

☐ Black ☐ Ivy Green

#### Riviera Turf - Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 5.70	\$ 6.25	\$ 8.00	_____

#### Parkside Turf, choose your color:

☐ Green

#### Parkside Landscape Turf - Price per sqft (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
Per sqft	Booth Size:	_____	x _____	= _____ sqft	\$ 11.70	\$ 12.85	\$ 16.40	_____

#### TOTAL COST

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.



(888) 508-5054

Fax: (469) 621-5616

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#).

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### CLEANING SERVICES

- **Cleaning is an exclusive service. This includes all floor services and trash removal.**
- Prices are based on total square footage of booth regardless of area to be cleaned.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

#### VACUUMING (per sqft - 100 sqft minimum)

Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
------------	--------	-------------	---------------	-----------------	-------

- Includes emptying of your booth's wastebasket(s) at the time of vacuuming.

_____	610100	Booth Vacuuming - One Time .....	.37	.50	_____
_____	610200	Booth Vacuuming - 2 Days .....	.74	1.05	_____
_____	610300	Booth Vacuuming - 3 Days .....	1.11	1.55	_____

#### FLOOR SURFACE CLEANING (per sqft - 100 sqft minimum)

Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
------------	--------	-------------	---------------	-----------------	-------

_____	690100	Floor Surface Cleaning - One Time .....	.37	.50	_____
_____	690200	Floor Surface Cleaning - 2 Days .....	.74	1.05	_____
_____	690300	Floor Surface Cleaning - 3 Days .....	1.11	1.55	_____

#### PORTER SERVICE (per day)

Qty (# days)	Part #	Description	Advance Price	Show Site Price	Total
--------------	--------	-------------	---------------	-----------------	-------

- Includes emptying of your booth's wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.

_____	620500	Exhibit Area / Under 500 sqft. ....	99.90	139.85	_____
_____	6201500	Exhibit Area / 501 - 1,500 sqft.....	143.20	200.50	_____
_____	6202500	Exhibit Area / 1,501 - 2,500 sqft.....	171.75	240.45	_____

#### TOTAL COST

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

cleaning



# SEEING IS BELIEVING

.....

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)

## CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

## STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

## SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

## DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

## REPRODUCTION AND INSTALLATION

- Suspended banners
- Accent graphic photo panels
- Large format signage and banners
- Logo reproduction
- Backlit displays and murals
- Four-color carpet image printing



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Take advantage of the Discount Price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by September 26, 2022.

## GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.  
Please see artwork guidelines for electronic files on page 2 of this form.

### DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

\_\_\_\_\_ L X \_\_\_\_\_ W = \_\_\_\_\_ sqft  
\$ 20.85 per sqft discount price  
sqft \_\_\_\_\_ x or \_\_\_\_\_ = \$ \_\_\_\_\_  
\$ 31.30 per sqft standard price

- Minimum order per graphic 9 sqft (1296 sqin)
- Double sqft for double-sided graphics
- Round sqft to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

### LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sqft.

File Information:

Electronic File Name \_\_\_\_\_

Application \_\_\_\_\_

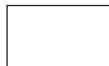
PMS Colors \_\_\_\_\_

### Backing Material:

- |   |  |
|---|--|
| <input type="checkbox"/> Freeman Foam (Foamcore)        | <input type="checkbox"/> Masonite                      |
| <input type="checkbox"/> Freeman PVC (PVC)              | <input type="checkbox"/> Plexi                         |
| <input type="checkbox"/> Freeman HD Foam (Gatorfoam)    | <input type="checkbox"/> Freeman Honeycomb (Eco-Board) |
| <input type="checkbox"/> Freeman Polyfoam (Ultra Board) | <input type="checkbox"/> Other                         |

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical Horizontal Use Your Judgment For Sign Layout



Special Instructions \_\_\_\_\_

### STANDARD SIZES

#### CHOOSE YOUR SIZE:

QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	38.65	58.00	=
7" x 22"	38.65	58.00	=
7" x 44"	54.25	81.40	=
9" x 44"	70.05	105.10	=
11" x 14"	38.65	58.00	=
14" x 22"	54.25	81.40	=
14" x 44"	125.55	188.35	=
22" x 28"	125.55	188.35	=
28" x 44"	219.00	328.50	=
20" x 60"	219.00	328.50	=

(white only)

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

### INDICATE YOUR SIGN COPY HERE:

\* Please feel free to attach additional sign copy on separate page.



Vertical

Horizontal

Use Your Judgment For Sign Layout



Background Color: \_\_\_\_\_

Lettering Color: \_\_\_\_\_

### TOTAL COST

Total Cost = \$ \_\_\_\_\_

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.



## CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

*Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.*

### PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

**RASTER ART** (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

**VECTOR ART:**

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

**FONTS and LINKS**

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

**COLOR**

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

**ARTWORK IN THE STRUCTURE**

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

### ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

### ACCEPTABLE FILE TYPES and SUPPORT FILES

**NATIVE FILES:**

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

**PRINT FILES:**

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

**RASTER OR BITMAP ART:**

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

### WAYS TO SEND ARTWORK

- When placing an order online, your order confirmation will include a link to our secure file sharing library so you may upload your graphic files. If your order is faxed in, or if you are working directly with a Freeman team member, a link will be emailed to you when your order is processed.



## KANSAS CITY UNION JURISDICTIONS

To assist you in planning your participation in the upcoming exhibition, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand jurisdiction that the various unions have, we ask that you read the following:

Jurisdiction is covered by two unions, Teamsters and IATSE (Stagehands).

Full-time company employees can perform work within the confines of the booth space they have rented, except for those services that are either exclusive or take a city or state license to perform. Exhibitors may not perform work outside of the rented booth space, including the loading dock. Services required outside of the booth space must be performed by the Official Service Contractor.

### **STAGEHANDS - Exhibit Install & Dismantle:**

Full-time company employees of an exhibiting firm may install and dismantle their own respective company display without the use of union labor. Any outside or additional labor required for installation, dismantle or decorating of displays is to be ordered from Freeman using union labor, or an approved Exhibitor Appointed Contractor (EAC) using union labor. Labor can be ordered in advance by returning the Display Labor Form, or at show site, at the Freeman Service Center. Freeman does not loan out equipment (tools, ladders, etc.) to install or dismantle displays without a labor order.

### **TEAMSTERS - Material Handling:**

Unloading and/or reloading of any and all contracted carriers will be handled exclusively by Freeman using union labor. Freeman will control access to the loading docks in order to provide for a safe and orderly move in/out. Exhibitor vehicles needing dock access will be handled exclusively by Freeman using union labor. This does not include persons unloading or reloading their exhibitor owned vehicles in the designated privately owned vehicle (POV) ground unloading area. Exhibitors may use their own dolly, hand cart or hand-carry items in the facility to and from the POV area, no motorized equipment is allowed. Freeman does not loan out material handling equipment.

All material handling services, other than the POV self-unloading as described above, are chargeable and invoiced accordingly through Freeman.

### **GRATUITIES:**

Tipping is expressly prohibited. This includes such practices as giving money, merchandise or other special consideration for services rendered. Any attempt to solicit a gratuity by an employee should be reported immediately to the Exhibit Manager or a Freeman Supervisor.

### **FIRE AND SAFETY:**

All exhibitors must comply with the facility and Kansas City Fire Marshal rules and regulations. Exhibits are subject to inspection by the Kansas City Fire Marshal. Storage of empty containers in the Exhibit Hall is prohibited. Arrangements must be made with Freeman to store empty crates.

# LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)



Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

## ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

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### If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



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CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## INSTALLATION & DISMANTLE LABOR

Description	Advance Price	Show Site Price
<b>Straight Time:</b> 8:00 AM to 4:30 PM Monday through Friday.....	\$109.50	\$153.50
<b>Overtime:</b> 6:00 AM to 8:00 AM and 4:30 PM to 12:00 Midnight Monday through Friday .....	\$164.25	\$230.00
6:00 AM to 12:00 Midnight Saturday and Sunday		
<b>Double Time:</b> 12:00 Midnight to 6:00 AM and recognized holidays.....	\$219.00	\$306.75

- **Show Site prices will apply to all labor orders placed at show site.**
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

### INSTALLATION LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%/\$45.00) = \$ _____						
Total Installation = \$ _____						

### DISMANTLE LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%/\$45.00) = \$ _____						
Total Dismantle = \$ _____						



NAME OF SHOW: **NASGW 2022 Annual Meeting & Expo / October 26-28, 2022**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

### FREEMAN SUPERVISED LABOR

**IN ORDER TO BETTER SERVE YOU** - Please complete the following information if your display is to be set-up and/or dismantled by Freeman I&D and you will not be present to supervise the installation and/or dismantle.

### INBOUND SHIPPING & SET-UP INFORMATION

Freight will be shipped to: Warehouse \_\_\_\_\_ Show Site \_\_\_\_\_ Date Shipped \_\_\_\_\_

Total No. of Pieces: Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Fiber Cases \_\_\_\_\_

Setup Plan/Photo: Attached \_\_\_\_\_ To Be Sent With Exhibit \_\_\_\_\_ In Crate No. \_\_\_\_\_

Carpet: With Exhibit \_\_\_\_\_ Rented From Freeman \_\_\_\_\_ Color \_\_\_\_\_ Size \_\_\_\_\_

Electrical Placement: Drawing Attached \_\_\_\_\_ Drawing With Exhibit \_\_\_\_\_ Electrical Under Carpet \_\_\_\_\_

Comments: \_\_\_\_\_

Graphics: With Exhibit \_\_\_\_\_ Shipped Separately \_\_\_\_\_

Comments: \_\_\_\_\_

Special Tools/Hardware Required: \_\_\_\_\_

### OUTBOUND SHIPPING INFORMATION

SHIP TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Select a Carrier:

##### ☐ Freeman Exhibit Transportation:

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.  
Freeman will make arrangements for all  
Freeman Exhibit Transportation shipments.

##### ☐ Other Carrier:

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

#### Select Level of Service:

☐ 1 Day: Delivery next business day

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Deferred: Delivery within 3-5 business days

☐ Standard Ground

☐ Specialized: Pad wrapped, uncrated or truckload

#### Freight Charges:

☐ Same as ship to

Bill To: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### Select Shipment Options (if applicable)

☐ Have loading dock

☐ Inside delivery

☐ Pad wrap required

☐ Do not stack

☐ Lift gate required

☐ Air ride required

☐ Residential

**In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.**

**PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.**



(888) 508-5054  
Fax: (469) 621-5616

Place your order online at  
[www.freeman.com/store](http://www.freeman.com/store)

Submit order forms [here](#).

NAME OF SHOW: **NASGW 2022 Annual Meeting & Expo / October 26-28, 2022**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## FORKLIFT & RIGGING LABOR

**Straight Time:** 8:00 AM to 4:30 PM Monday through Friday

**Overtime:** 6:00 AM to 8:00 AM and 4:30 PM to 12:00 Midnight Monday through Friday, 6:00 AM to 12:00 Midnight Saturday and Sunday

**Double Time:** 12:00 Midnight to 6:00 AM and recognized holidays

• **Show site prices will apply to all labor orders placed at show site**

- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at the Freeman Service Center to pickup labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Part #	Description	Advance Price	Show Site Price
<b>FORKLIFT LABOR</b>			
304050	Forklift w/operator - up to 5,000 lbs - ST.....	\$160.00	\$224.00
304051	Forklift w/operator - up to 5,000 lbs - OT.....	\$214.75	\$300.75
304052	Forklift w/operator - up to 5,000 lbs - DT.....	\$269.50	\$377.50
3040150	Forklift w/operator - up to 15,000 lbs - ST.....	\$260.25	\$364.50
3040151	Forklift w/operator - up to 15,000 lbs - OT.....	\$315.00	\$441.00
3040152	Forklift w/operator - up to 15,000 lbs - DT.....	\$369.75	\$517.75
<b>RIGGING LABOR</b>			
3020100	Rigger - ST.....	\$109.50	\$153.50
3020101	Rigger - OT.....	\$164.25	\$230.00
3020102	Rigger - DT.....	\$219.00	\$306.75
<b>EQUIPMENT</b>			
3090600	Forklift Cage.....	\$125.75	

### INSTALLATION

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

Describe work to be done: \_\_\_\_\_

Total Installation \$ \_\_\_\_\_

### DISMANTLE

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

Describe work to be done: \_\_\_\_\_

Total Dismantle \$ \_\_\_\_\_

forklift & rigging labor

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

(512682) FY23 CC.H

NAME OF SHOW: **NASGW 2022 Annual Meeting & Expo / October 26-28, 2022**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## HANGING SIGN LABOR

### INSTRUCTIONS

- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed Hanging Sign Labels. This container MUST arrive by the warehouse shipping deadline. If these procedures are not followed, Freeman cannot guarantee the hanging of your sign or advance pricing.
- All ceiling rigging must conform to show management rules and regulations and facility limitations.
- All overhead hanging must be assembled, installed, and removed by Freeman. Please refer to the Freeman Terms and Conditions found in the Exhibitor Services Manual as it relates. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.
- Set up instructions must be provided for signs needing assembly.
- Hanging anchor points must be pre-fabricated and ready for use.
- Electrical signs must be in working order and in accordance with the National Electrical Code. Electrical service requirements must be ordered in advance on the enclosed Electrical Order Form.
- Freeman will hang signs with any hang point under 150 lbs. If any hang point supports over 150 lbs., rigging is provided by Harvest Productions.

### SIGN DESCRIPTION, SIZE & WEIGHT

For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined.

Type: Cloth Banner \_\_\_\_\_ Metal or Wood \_\_\_\_\_ Other \_\_\_\_\_

Shape: Square \_\_\_\_\_ Triangle \_\_\_\_\_ Rectangle \_\_\_\_\_ Other \_\_\_\_\_

Size: Height \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_

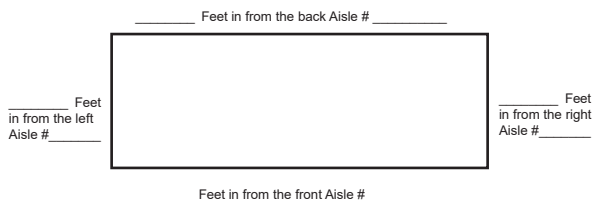
Weight of Sign: \_\_\_\_\_

Does Your Sign Require: Electricity \_\_\_\_\_ Assembly \_\_\_\_\_

Is Your Sign Designed to Rotate? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(Initial in the applicable box above)

### PLACEMENT DIAGRAM

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.



Number of feet from floor to top of sign: \_\_\_\_\_

**STRUCTURAL INTEGRITY STATEMENT  
MUST ACCOMPANY ORDER**

(512682) FY23 CC.H

### EQUIPMENT AND LABOR RATES TO HANG SIGNS

#### Straight Time

8:00 AM to 4:30 PM, Monday through Friday

#### Overtime

6:00 AM to 8:00 AM & 4:30 PM to 12:00 AM Monday through Friday,  
6:00 AM to 12:00 AM Saturday & Sunday

#### Double Time

12:00 AM to 6:00 AM and recognized holidays

**Crew Size:** MINIMUM of two people

**Materials:** Cable, clamps, etc. additional and charged accordingly

#### Equipment With Crew

- Show site prices will apply to all hanging sign orders placed at show site.
- Rates are per lift and crew per hour
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments
- Straight time cannot be guaranteed

	Straight Time	Overtime	Double Time
<b>35' Scissorlift</b> Scissorlift with crew (up to 500 lbs lift capacity)			
Advance Price	\$513.25	\$623.00	\$732.25
Show Site Price	\$718.75	\$872.25	\$1025.25

#### Additional Crew/Assembly Labor (Per person / Per hour)

Advance Price	\$109.50	\$164.50	\$219.00
Show Site Price	\$153.50	\$230.50	\$306.75

#### Installation Estimate

Approx Hours \_\_\_\_\_ Hourly Rate \_\_\_\_\_ Total Estimated Cost \_\_\_\_\_  
\_\_\_\_\_ @ \_\_\_\_\_ = \_\_\_\_\_

#### Dismantle Estimate

Approx Hours \_\_\_\_\_ Hourly Rate \_\_\_\_\_ Total Estimated Cost \_\_\_\_\_  
\_\_\_\_\_ @ \_\_\_\_\_ = \_\_\_\_\_

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

Please indicate method of supervision you require for assembly/disassembly:

- \_\_\_\_\_ Freeman  
\_\_\_\_\_ Exhibitor Personnel  
\_\_\_\_\_ Display House

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

---

**STRUCTURAL INTEGRITY STATEMENT**  
**THIS FORM MUST BE RETURNED**  
**FOR ALL SUSPENDED STRUCTURES**

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\_\_\_\_\_, the contracted exhibitor at the **NASGW 2022 Annual Meeting & Expo / October 26-28, 2022** and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the **ASSOCIATION, KANSAS CITY CONV & ENTERTAINMENT FACILITIES, FREEMAN**, and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: \_\_\_\_\_ Booth #: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Display House/Builder (if applicable): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_



**\*INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**



# ELECTRICAL SERVICE CONTRACT

## KANSAS CITY CONVENTION CENTER



Exhibitor Company Name:		Booth/Room#:	Show Name:	
Billing Company Name:		Show Start Date:		Show End Date:
Billing Company Address:		INCENTIVE ORDER DEADLINE: <b>14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN</b>		
City, State, Zip:		Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:	Contact Email:	Cell Number:	

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Effective September 9, 2021 – December 31, 2022: V090921A

ELECTRICAL SERVICES					
Includes Labor and Material for Floorplan Location - up to 60 AMPS					
208V 1 PHASE	QTY	AMPS	INCENTIVE*	STANDARD	TOTAL
		20	\$300	\$370	
		30	\$330	\$400	
		40	\$360	\$430	
		60	\$549	\$714	
		100	\$813	\$1,057	
		150	\$1,197	\$1,556	
		200	\$1,428	\$1,856	
208V 3 PHASE	QTY	AMPS	INCENTIVE*	STANDARD	TOTAL
		20	\$450	\$475	
		30	\$480	\$500	
		40	\$510	\$580	
		50	\$550	\$620	
		60	\$600	\$700	
		100	\$1,239	\$1,611	
		150	\$1,733	\$2,253	
		200	\$2,301	\$2,991	
		400	\$3,500	\$3,850	
TOTAL					

ELECTRICAL OUTLETS (120 VOLTS)					
Includes Labor and Material for each service indicated on the Floorplan					
QTY	WATTS	AMP	INCENTIVE*	STANDARD	TOTAL
	0-1000	10	\$100	\$130	
	1001-2000	15	\$150	\$175	
	Dedicated Outlet	20	\$165	\$190	
TOTAL					

A separate outlet must be ordered for each location. Additional labor and material apply to connect and disconnect service to equipment.

ADDITIONAL SERVICES				
QTY	DESCRIPTION	INCENTIVE*	STANDARD	TOTAL
	Power Strip	\$50	\$65	
LABOR				
	Monday – Friday (8:00am – 4:30pm)		\$90	
	Monday – Friday (4:30pm – 8:00am) Weekends & Holidays		\$190	
TOTAL				

SUBTOTAL	
5% ESTIMATED TAX	
GRAND TOTAL	

**PAYMENT IN FULL IS REQUIRED WITH YOUR ORDER BY SHOW MOVE-IN. IMPORTANT:** Orders will be canceled if payment has not been received by the show move-in. All orders that have been canceled and then replaced will not receive discount pricing.

I hereby acknowledge the above listed on-site authorized contact is permitted to make on-site changes to my order. I also acknowledge any change to my order could result in the credit card on file being charged. Upon execution of this document the Customer hereby authorizes Smart City Networks to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the [Terms and Conditions](#).

### ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	____/____/____

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can  
**PAY VIA CREDIT CARD.**

**Make checks payable to SMART CITY NETWORKS**  
Send completed orders with payment to: 5795 W. Badura Ave, Ste 110  
Las Vegas NV 89118



You may reach us with questions at:  
Call (888) 446-6911 • Email: [customerservice@smartcitynetworks.com](mailto:customerservice@smartcitynetworks.com)  
Order online at: <https://orders.smartcitynetworks.com>  
Or fax order to (702) 943-6001

**ORDER NOW** ➔

Customer Number:

# "UTILITIES" FLOORPLAN WORKSHEET

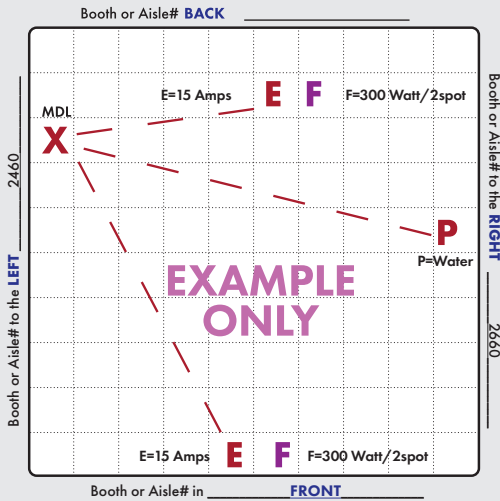
Company Name:

Show:

Booth/Room #:

Center: **Kansas City Convention Center**

Customer / Ref #:



## SPECIFY YOUR DESIRED LOCATION OF SERVICES

### **X** = MAIN DISTRIBUTION LOCATION (MDL)

The originating line(s) for service, whether overhead, a floor pocket or a column, will be delivered to a "MDL" before booth distribution. Example: Storage area, back of booth, etc. Unless specified, the default for the "MDL" will be the back of the booth or where Smart City deems the most convenient. All distribution of services to their final destination within the booth will originate from the Main Distribution Location "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and/or installed.

### **E** = ELECTRICAL POWER

Example: "E-10 Amps"

### **F** = FLOOD LIGHTS

Example: "F-300 Watt/2 Spot"

### **P** = PLUMBING

Example: "P-Water",  
"P-Compressed Air"

For Smart City to perform your floor work, you will need to indicate the location of each item you want installed. Make sure and order your floor work, flood lights and materials early and in advance of the show moving in.

**IMPORTANT! Prior to installation of service, a complete Floorplan is required.** Please utilize this grid should you not have your own Floorplan to send us. Submit a Floorplan for each service group (Electrical, Plumbing, etc) or combine all on one Floorplan. For a Floorplan to be considered complete it must include all the information listed below (Main drop "MDL", designated location of items within the booth, surrounding booths, scale-length and width). Smart City is the exclusive installer of Electrical, Plumbing, etc.

Rates include bringing services to the rear of standard booth or to the nearest floor port inside an island booth. Specific location requests and services greater than 100 Amps will incur additional charges. **All work performed within booth to place services in other locations will be charged on a time and material basis. A connect and disconnect fee will be incurred for all connected services, whether connected direct or otherwise.**

**Booth Orientation:** For Smart City to accurately install services a minimum of one surrounding Booth or Aisle # is required, two or more is best.

**BOOTH SIZE** \_\_\_\_\_ ft x \_\_\_\_\_ ft **SCALE:** 1 BOX IS = TO \_\_\_\_\_ ft

**BOOTH TYPE** ☐ Island ☐ Inline

Booth or Aisle# **BACK**

Booth or Aisle# to the **RIGHT**

Booth or Aisle# to the **LEFT**

Booth or Aisle# in **FRONT**



You may reach us with questions at:

Call (888) 446-6911 • Email: [customerservice@smartcitynetworks.com](mailto:customerservice@smartcitynetworks.com)

Order online at: <https://orders.smartcitynetworks.com>

Or fax order to (702) 943-6001



**IN-BOOTH CATERING by ARAMARK**  
**October 22-29, 2022 • Kansas City**  
**Advanced Rate Deadline is October 1, 2022**

Orders received after the Advanced Rate Deadline will be charged an additional 20%

**Beverage Selections**

*\*trip charge \$25 if refresh is needed*

REGULAR COFFEE \$45 per gallon

Roasterie Coffee; includes coffee cups, lids, sugars, stirrers, creamers

DECAFFEINATED COFFEE \$45 per gallon

Roasterie Coffee; includes coffee cups, lids, sugars, stirrers, creamers

HOT WATER \$45 per gallon

Assorted Tea Bags; includes coffee cups, lids, sugars, stirrers, creamers, Honey, Lemons

FRESH BREWED ICED TEA \$25 per gallon

Includes cups, lids, sugars, stirrers, lemons, ice

INFUSED ICED WATER \$25 per gallon

Choice of the following: Lime, Lemon, Raspberry, Watermelon, Mint, Basil

TROPICANA FRUIT JUICE \$4.50

10 oz bottle includes Orange, Apple, Grapefruit, Cranberry

12 oz. CAN \$4.50

Includes Coke, Diet Coke, Sprite, Coke Zero, Mr. Pibb

BOTTLED WATER \$4

20 oz. Dasani

TOUCHLESS WATER BUBBLER UNIT \$50 \*you will need to contact Smart Cities for power

5-GALLON REFILL \$35

\*trip charge of \$25 per refill

**Breakfast Selections**

*\*All selections can be individually wrapped*

ASSORTED MUFFINS \$39 per dozen

SANDWICH \$7 each

Ham, Egg and Cheese Croissant

**\*\*13.85% Sales Tax & 20% Service Fee on ALL orders.** Orders received after the Advance Rate Deadline are subject to an additional 20% charge.



## **Boxed Lunch Selections**

*All box lunches include chocolate chip cookie, gourmet chips, bottled water.*

*All options available with GF breads & wraps for a \$2 upcharge*

### **UNION HILL TURKEY SUB \$20**

Roasted Turkey, Lettuce, Avocado Aioli

### **COUNTRY CLUB HOAGIE \$21**

Sliced Turkey, Ham, and Bacon with Lettuce, Dijon Aioli

### **FRIED CHICKEN CAESAR WRAP \$20**

Crispy Chicken Caesar Wrap- Breaded Chicken Breast, Chopped Romaine, Shaved Parmesan, Caesar Dressing

### **RIVER MARKET VEGGIE SANDWICH \$19**

Nine-Grain Bread, Roasted Squash, Blistered Bell Peppers, Marinated Tomato, Balsamic Portobellos, Leaf Lettuce, Sliced Tomatoes

### **COBB SALAD \$14 (G)**

Grilled Chicken, Crispy Bacon, Hard-Boiled Eggs, Feta Crumbles, Diced Tomatoes, Green Onion and Buttermilk Ranch

## **Snack Breaks Selections**

*\*All selections can be individually wrapped*

### **TORTILLA CHIPS \$7**

House-Made Salsa Fresca & Salsa Verde

With Pico de Gallo & Guacamole \$10 per person

### **SPINACH ARTICHOKE DIP \$10 per person**

Warm Spinach Artichoke Dip, Pita Crisps & Tortilla Chips

### **POPCORN SHAKERS \$6 per person**

Fresh Popped Popcorn, Flavor Shakers- Cheddar, Cinnamon Sugar, Sour Cream & Chives

### **SALTY SNACKS \$8**

Sizzlin' Snack Mix, Mixed Nuts, Fresh Fried Potato Chips and Caramelized Onion Dip (VEG)

### **BUILD YOUR OWN TRAILMIX \$8**

M & M'S, Mini Pretzels, Dried Cranberries, Mixed Nuts, Goldfish (VEG)

### **FRESH BAKED CHOCOLATE CHIP COOKIES \$38 per dozen (VEG)**

### **MINI CUPCAKES \$36 per dozen (VEG)**

**\*\*13.85% Sales Tax & 20% Service Fee on ALL orders.** Orders received after the Advance Rate Deadline are subject to an additional 20% charge.





## **Additional Items**

20 LB of Ice \$25 (delivered in a roll a round)  
Includes a scoop

## **STANDARDS FOR ALL BAR SERVICE**

**ALL BAR SERVICE REQUIRES A BARTENDER at \$200 per each (4) hour**

ALL BAR SERVICE includes service ware to include disposable cups, stir stick, beverage napkin, ice, garnish

Service requiring electricity will need to be arranged by booth/vendor through smart cities

## **Bar Selections**

BUILD YOUR OWN BLOODY MARY BAR \$10 each

Your choice of Absolut or Pepper Vodka & Variety of Bloody Mary Mixes

Celery Sticks, Green Olives, Lime & Lemon Wedges, Tabasco Sauce, Worchester Sauce

OKTOBER FEST EXPERIENCE \$10 per 3 samples

KC Bier Dunkel, KC Bier Hefeweizen, Bob's '47 Oktoberfest

**ADD** Bite Sized Pretzel Bites with Spicy Brown Mustard & Beer Cheese Sauce per 100 pieces for \$150

VARIETY OF LOCAL KC BREWS \$8.00 each

Includes Seasonal Boulevard Brewery and KC Bier

WINE TASTING \$15 per 3 samples

Can be red or white or a mix of both

**ADD** Domestic/Imported Cheese and Cracker display for 50 people @ \$250

CUSTOMIZED COCKTAILS PER GALLON \$135 per gallon

Serves 18 – 20 people

Ideas to include Moscow Mules, Cosmopolitan Martinis, Margaritas on the Rocks

**\*\*13.85% Sales Tax & 20% Service Fee on ALL orders. Orders received after the Advance Rate Deadline are subject to an additional 20% charge.**



**In-Booth CATERING ORDER due October 1, 2022**

Orders received after the Advance Rate Deadline are subject to an additional 20% charge.

EXHIBITING COMPANY NAME \_\_\_\_\_

HALL C/D or E, BOOTH# (SERVICE LOCATION) \_\_\_\_\_

BILLING ADDRESS, CITY, STATE & ZIP: \_\_\_\_\_

PRIMARY CONTACT AND TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

NAME, TITLE & PHONE # OF ON-SITE CONTACT (IF DIFFERENT FROM ABOVE): \_\_\_\_\_

FOOD SERVICE DAY, DATE, BEGIN / END TIME, ORDER \_\_\_\_\_

FOOD SERVICE DAY, DATE, BEGIN / END TIME, ORDER \_\_\_\_\_

**October 1, 2022**

Orders received after the Advance Rate Deadline are subject to an additional 20% charge.

Email to [kamin-audra0@aramark.com](mailto:kamin-audra0@aramark.com)

ARAMARK Sports and Entertainment Services

KANSAS CITY CONVENTION & ENTERTAINMENT CENTERS

(p) 816-221-2737 ext. 106 | (f) 816-221-7978 | [www.aramarkconventions.com/kansascity/](http://www.aramarkconventions.com/kansascity/)

For use by Aramark

Date received: \_\_\_\_\_

**\*\*13.85% Sales Tax & 20% Service Fee on ALL orders.** Orders received after the Advance Rate Deadline are subject to an additional 20% charge.



**CREDIT CARD AUTHORIZATION FORM –**  
**Due October 1, 2022**

PLEASE CHECK ONE OPTION: (We do NOT accept P cards) **PAYMENT MUST BE ON FILE FOR SERVICES**

1. \_\_\_\_\_ Initial pre-show order will be paid by the above customer to ARAMARK with a company check three weeks prior to service. Additional services on site will be automatically billed to customer's credit card.
2. \_\_\_\_\_ Initial pre-show orders, as well as additional services ordered on site will be automatically billed to customer's credit card.

PLEASE CHECK ONE: \_\_\_\_ AMERICAN EXPRESS \_\_\_\_ VISA \_\_\_\_ MASTERCARD \_\_\_\_ DISCOVER

CARD NUMBER: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

DOLLAR AMOUNT (EST. EXPOSURE): \_\_\_\_\_ APPROVAL CODE \_\_\_\_\_ (ARAMARK)

CARD HOLDER'S NAME AND TITLE: \_\_\_\_\_

*I hereby authorize ARAMARK to apply all charges for services rendered to the above company on my credit card.*

**CARD HOLDER'S SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Return by Saturday October 1, 2022 to:**

**ARAMARK, Attn: Audra Kamin, Director of Sales, 913.302.5985 Phone | 816-221-7978 Fax**

**| [kamin-audra0@aramark.com](mailto:kamin-audra0@aramark.com) E-Mail**

**\*\*13.85% Sales Tax & 20% Service Fee on ALL orders. Orders received after the Advance Rate Deadline are subject to an additional 20% charge.**

**\* INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**



# AIR, WATER, DRAIN & GAS SERVICE CONTRACT

## KANSAS CITY CONVENTION CENTER



Exhibitor Company Name:		Booth/Room#:	Show Name:	
Billing Company Name:		Show Start Date:		Show End Date:
Billing Company Address:		<b>INCENTIVE ORDER DEADLINE:</b> <b>14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN</b>		
City, State, Zip:		Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:	Contact Email:	Cell Number:	

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DESCRIPTION	QTY	INCENTIVE*	BASE	TOTAL
<b>COMPRESSED AIR</b>				
Compressed Air Connection		\$250	\$400	
Additional Connections		\$110	\$137	
<b>WATER</b>				
Water Connection		\$250	\$400	
Additional Connections		\$90	\$112	
<b>DRAINAGE</b>				
Drainage Connection		\$250	\$400	
Additional Connections		\$90	\$120	
<b>FILL AND DRAIN</b>				
1 - 15 Gallons		\$60	\$78	
16 - 70 Gallons		\$75	\$100	
71 - 100 Gallons		\$100	\$125	
101 - 200 Gallons		\$150	\$180	
201 - 300 Gallons		\$175	\$200	
301 - 400 Gallons		\$210	\$250	
401 - 500 Gallons		\$240	\$275	
501 - 1000 Gallons		\$500	\$550	
Each additional 500 Gallons		\$95	\$105	
<b>NATURAL GAS</b>				
Gas Connection		\$250	\$400	
<b>LABOR, (Minimum ½ hour)</b>				
Monday – Friday (8:00am – 4:30pm)		-	\$60 hr	
Monday – Friday (4:30pm – 8:00am) Weekends & Holidays		-	\$120 hr	

**SPECIAL QUOTE**, Attachment A or Statement of Work (if applicable)

**PAYMENT IN FULL IS REQUIRED WITH YOUR ORDER BY SHOW MOVE IN.**  
**IMPORTANT:** Orders will be canceled if payment has not been received by the show move-in. All orders that have been canceled and then replaced will not receive discount pricing. Labor and materials will be added.

I hereby acknowledge the above listed on-site authorized contact is permitted to make on-site changes to my order. I also acknowledge any change to my order could result in the credit card on file being charged. Upon execution of this document the Customer hereby authorizes Smart City Networks to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the [Terms and Conditions](#).

<b>SUBTOTAL</b>	
<b>ESTIMATED 5% TAX/FEES</b>	
<b>GRAND TOTAL</b>	

### ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	____/____/____

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can  
**PAY VIA CREDIT CARD.**

**Make checks payable to SMART CITY NETWORKS**  
 Send completed orders 5795 W. Badura Ave, Ste 110  
 with payment to: Las Vegas NV 89118



You may reach us with questions at:  
 Call (888) 446-6911 • Email: [customerservice@smartcitynetworks.com](mailto:customerservice@smartcitynetworks.com)  
 Order online at: <https://orders.smartcitynetworks.com>  
 Or fax order to (702) 943-6001

**ORDER NOW** ➔

Customer Number:



**\* INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**



# TELEPHONE SERVICE CONTRACT

## KANSAS CITY CONVENTION CENTER



Exhibitor Company Name:		Booth/Room#:	Show Name:	
Billing Company Name:		Show Start Date:		Show End Date:
Billing Company Address:		<b>INCENTIVE ORDER DEADLINE:</b> <b>14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN</b>		
City, State, Zip:		Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:		Contact Email:	Cell Number:

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VOICE SERVICES, PBX Service – Domestic Long Distance Included	QTY	INCENTIVE*	BASE	TOTAL
Single Line without Instrument		<b>\$250</b>	\$300	
Single Line with Instrument		<b>\$275</b>	\$345	
Speaker Phone line with Polycom Instrument		<b>\$465</b>	\$575	
Direct Dial		<b>\$300</b>	\$350	
Distance Fee for each telephone line delivered outside the facility		<b>\$100</b>	\$125	
<b>SPECIAL QUOTE, Attachment A or Statement of Work (if applicable)</b>				

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<b>SUBTOTAL</b>	
<b>ESTIMATED 10% TAX/FEES</b>	
<b>GRAND TOTAL</b>	

### ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	____/____/____

### PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can **pay via credit card**.

**Make checks payable to** SMART CITY NETWORKS  
 Send completed form(s) with payment to: 5795 W. Badura Avenue, Suite 110  
 Las Vegas, NV 89118



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 Order online at: <https://orders.smartcitynetworks.com>  
 Or fax order to (702) 943-6001

**ORDER NOW** ➔

Customer Number: \_\_\_\_\_

**\* INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**



# INTERNET SERVICE CONTRACT

## KANSAS CITY CONVENTION CENTER



Exhibitor Company Name:		Booth/Room#:	Show Name:	
Billing Company Name:		Show Start Date:		Show End Date:
Billing Company Address:		INCENTIVE ORDER DEADLINE: <b>14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN</b>		
City, State, Zip:		Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:	Contact Email:	Cell Number:	

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SHARED INTERNET SERVICES, <b>NOT FOR STREAMING</b>		QTY	INCENTIVE*	BASE	TOTAL
<b>Includes:</b> 1 Private IP Address, <b>Routers PROHIBITED and will not work</b>					
Shared 5 Mbps Internet Connection, DHCP			<b>\$900</b>	\$1,170	
Additional Device(s) Per Device Up to 4			<b>\$125</b>	\$175	
DEDICATED INTERNET, <b>FOR STREAMING, GAMING &amp; WEBCAST</b>		QTY	INCENTIVE*	BASE	TOTAL
<b>Routers SUPPORTED</b>					
Dedicated 2 Mbps (Includes 3 private IPs)			<b>\$1,800</b>	\$2,340	
Dedicated 5 Mbps (Includes 3 private IPs)			<b>\$4,500</b>	\$5,850	
Dedicated 10 Mbps (Includes 5 private IPs)			<b>\$8,000</b>	\$10,400	
Dedicated 15 Mbps (Includes 5 private IPs)			<b>\$12,000</b>	\$15,600	
Dedicated 20 Mbps (Includes 5 private IPs)			<b>\$14,000</b>	N/A	
Dedicated 25 Mbps (Includes 5 private IPs)			<b>\$17,500</b>	N/A	
Additional Device Fee			<b>\$125</b>	\$175	
INTERNET EQUIPMENT & LABOR		QTY	INCENTIVE*	BASE	TOTAL
Switch Rental - up to 24 ports			<b>\$185</b>	\$225	
Patch Cable (up to 100') - Cat5e			<b>\$50</b>	\$65	
Labor / Floor Work - four lines per hour			<b>\$125</b>	\$125	
Distance Fee for each Internet line delivered outside the facility			<b>\$500</b>	\$500	
<b>WIRELESS INTERNET</b> , Full products catalog available online.					
<b>SPECIAL QUOTE</b> , Attachment A or Statement of Work (if applicable)					

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<b>SUBTOTAL</b>	
<b>ESTIMATED 10% TAX/FEES</b>	
<b>GRAND TOTAL</b>	

### ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	____/____/____

### PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

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**ORDER NOW** ➔

Customer Number:

# "COMMUNICATIONS" FLOORPLAN WORKSHEET

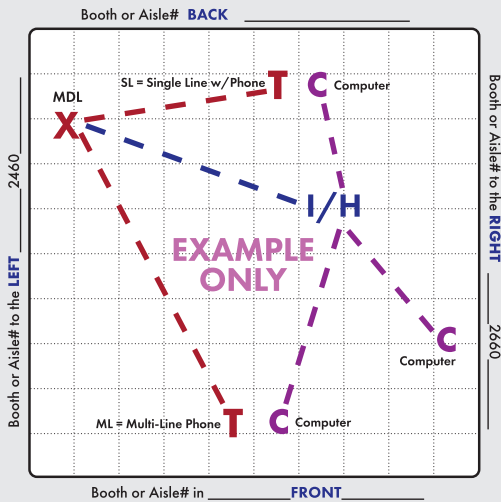
Company Name:

Show:

Booth/Room #:

Center: **Kansas City Convention Center**

Customer / Ref #:



## SPECIFY YOUR DESIRED LOCATION OF SERVICES

### **X** = MAIN DISTRIBUTION LOCATION (MDL)

The originating line(s) for service, whether overhead, a floor pocket or a column, will be delivered to a "MDL" before booth distribution. Example: Storage area, back of booth, etc. Unless specified, the default for the "MDL" will be the back of the booth or where Smart City deems the most convenient. All distribution of services to their final destination within the booth will originate from the Main Distribution Location "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and/or installed.

**T** = TELEPHONE/FAX

**I** = INTERNET SERVICE

**H** = HUBS

**PC** = PATCH CABLES

**C** = COMPUTERS

Location of primary Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

**Voice and Data communications cabling.** Smart City is the exclusive installer of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

### **IMPORTANT! Prior to installation of service, a complete Floorplan is required.**

Please utilize this grid should you not have your own Floorplan to send us. You may use a different Floorplan for each service group (Telephone, Internet, etc.) or combine all services on one Floorplan. For a Floorplan to be considered complete it must include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

**Booth Orientation:** For Smart City to accurately install services a minimum of one surrounding Booth or Aisle # is required, two or more is best.

**BOOTH SIZE** \_\_\_\_\_ ft x \_\_\_\_\_ ft

**SCALE:** 1 BOX IS = TO \_\_\_\_\_ ft

**BOOTH TYPE** ☐ Island ☐ Inline

Booth or Aisle# **BACK** \_\_\_\_\_

Booth or Aisle# to the **LEFT** \_\_\_\_\_

Booth or Aisle# to the **RIGHT** \_\_\_\_\_

Booth or Aisle# in **FRONT** \_\_\_\_\_

Booth or Aisle# to the **LEFT**

Booth or Aisle# to the **RIGHT**



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# WIRELESS PERFORMANCE AGREEMENT

Company Name:	Show:	Booth/Room #:
Center: <b>Kansas City Convention Center</b>	Customer / Ref #:	

## OVERVIEW

Smart City is the exclusive provider for wired and wireless services for the Facility and has in operation a comprehensive wireless 802.11 network. The actual maximum bandwidth available depends on how many users are accessing the network simultaneously at any given time dependent upon the type of service purchased. Router, Streaming Applications, VoIP, DHCP, NAT or Proxy Servers are not allowed with this connection. Smart City can engineer custom dedicated network(s) to achieve your company objectives. Please contact us at (888) 446-6911 to discuss your network design.

## CUSTOM WIRELESS NETWORKS

If you require wireless 5 GHz access for application demonstrations, Smart City is able to build a custom 5 GHz wireless network in your booth. Please call Smart City at (888) 446-6911 for a custom wireless quote.

## INTERNAL NETWORKS

Smart City is the exclusive provider of all voice, wired and wireless data services. Wireless Devices not authorized by Smart City are strictly prohibited. Smart City requires all Customers showcasing their wireless products to contact Smart City 21 days prior to the show move-in so that we may engineer a cohesive network operating without interference (all approvals will incur a Wireless Engineering Management Fee). Please provide Smart City with the make and model of your wireless router for network approval (wireless access points without adjustable power outputs cannot be authorized under any circumstances). Wireless devices need to be programmed on-site following Smart City guidelines.

## CUSTOMER ACCEPTANCE

Wireless service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Smart City does NOT recommend wireless service for mission critical services such as presentations or product demonstrations that can accept a wired connection. Per our Terms and Conditions listed on Smart City's Customer Contract, misuse of any wireless service may result in service interruption to yourself or other Customers and can lead to disconnection of the Customer's equipment. No service refunds will be given.

## **ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY SMART CITY ARE PROHIBITED.**

I hereby attest that I understand the limitations and vulnerabilities of the wireless service provided by Smart City. I also understand that if I use this service for any reason including, but not limited to, demonstrating, showcasing or presenting my product(s), Smart City will not be responsible for possible interference that I may experience. Upon receipt of the completed Smart City Contract, Smart City Services will be activated / available for your use.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_ Phone #: \_\_\_\_\_



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